



# Early Learning Coalition of Santa Rosa County

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Nominating Committee Meeting

Executive Committee Meeting

Finance Committee Meeting

Board of Directors Meeting

April 11, 2023



**AGENDA**  
**Coalition Nominating Committee Meeting**  
**April 11, 2023**  
**8:30 a.m.**

- |   |             |
|---|-------------|
| ➤ Call to Order   | Anna Weaver |
| ➤ Approval of Minutes ( <i>Action Item</i> )                    | Ms. Weaver  |
| • August 9, 2022  |             |
| ➤ Officer Nomination  | Ms. Weaver  |
| • Secretary ( <i>Action Item</i> )                              |             |
| (Term: 5-1-2023 through 4-30-2025)                              |             |
| ▪ Kim Patrick   |             |
| ▪ Nominations from the Floor                                    |             |
| ➤ Member Nomination   | Ms. Weaver  |
| • Private For-Profit Child Care Provider ( <i>Action Item</i> ) |             |
| (Term: 4-2023 through 3-31-2027)                                |             |
| ▪ Nominations from the Floor                                    |             |
| ➤ Public Discussion   | Ms. Weaver  |
| ➤ Adjourn   | Ms. Weaver  |



## Nominating Committee Meeting Minutes August 9, 2022 8:30 AM

**Attendees:** *Nominating Committee Members Present: Jenea Highfill, Rhone Lowe, Patti McKnight, Rae Wertz*

*Staff Present: Megan Saye, Cindy Schundelmier, Melissa Stuckey*

Lead	Topic	Discussion
Vice-Chairperson Jenea Highfill	Call to Order	In the absence of Chair Anna Weaver, Vice-Chair Jenea Highfill called the meeting to order at 8:32 a.m. A quorum was established.
Jenea Highfill	Approval of Minutes	<p>Ms. Highfill presented the minutes from the March 22, 2022, Nominating Committee meeting.</p> <p>It was noted by Mrs. Highfill that the date on the agenda for the Nominating Committee minutes was incorrect; however, the minutes included in the packet were correct.</p> <p><b>Rhonda Lowe made a motion to approve the minutes of the March 22, 2022, Nominating Committee Meeting, seconded by Rae Wertz. The motion carried unanimously.</b></p>
Jenea Highfill	Officer Nominations	<p>The Board's previous Treasurer Starley Cherry has changed jobs and is no longer able to serve on the Board. Ms. Stuckey explained that an email notice went out to all members to announcing the vacancy and seeking a nominee. John Walker expressed willingness to serve as Treasurer. Ms. Highfill presented the nomination of John Walker to serve as Treasurer for the term of August 2022 – July 31, 2024. There were no nominations from the floor.</p> <p><b>Patti McKnight moved to approve the nomination of John Walker for treasurer as presented, seconded by Rae Wertz. The motion carried unanimously.</b></p>
Jenea Highfill	Public Discussion/Announcements	There was none.
Jenea Highfill	Adjourn	Jenea Highfill adjourned the meeting at 8:36 a.m.



**AGENDA**  
**Coalition Executive Committee Meeting**  
**April 11, 2023**  
**9:00 a.m.**

- |   |                 |
|---|-----------------|
| ➤ Call to Order   | Anna Weaver     |
| ➤ Approval of Minutes ( <i>Action Item</i> )<br>February 14, 2023 | Ms. Weaver      |
| ➤ CEO's Report ( <i>Information Item</i> )                        | Melissa Stuckey |
| ➤ Public Discussion/Announcements                                 | Ms. Weaver      |
| ➤ Adjourn   | Ms. Weaver      |



## Early Learning Coalition of Santa Rosa County Executive Committee Meeting Minutes February 14, 2023 9:00 AM

**Attendees:** *Executive Committee Members Present: Rachel Connell, Jenea Highfill, John Walker, Anna Weaver; Board Members Present: Tarae Donaldson; Staff Present: Ron Geri, Megan Saye, Cindy Schundelmier, Melissa Stuckey*

Lead	Topic	Discussion
<b>Chairperson Anna Weaver</b>	<b>Call to Order</b>	Anna Weaver called the Executive Committee meeting to order at 9:05 a.m. A quorum was established.
<b>Anna Weaver</b>	<b>Approval of Minutes</b>	<p>Ms. Weaver presented the minutes from the December 13, 2022, Executive Committee meeting.</p> <p><b>John Walker made a motion to approve the minutes of the December 13, 2022, Executive Committee Meeting, seconded by Rachel Connell. The motion carried unanimously.</b></p>
<b>CEO Melissa Stuckey</b>	<b>CEO'S Report</b>	<p>Melissa Stuckey gave an update on staffing including that an offer of employment was made for the Director of Early Education position. The offer was accepted, and hiring is contingent on receiving background screening results.</p> <p>Ms. Stuckey reported that the Coalition has contracted with Sharrell Ethridge to assist with the completion of CLASS assessments. Ms. Ethridge is a retiree from the Santa Rosa County School District and is certified to conduct Pe-K CLASS assessments.</p> <p>Ms. Stuckey said that the Coalition is still conducting interviews for an Eligibility Specialist and an Early Education Specialist. She reported that Fiscal Analyst Lisa Mirro has retired and Barbora Valovic has been hired to fill that position.</p> <p>Ms. Stuckey gave an update on state level changes including the appointment of Cari Miller as the new Chancellor of the Division of Early Learning. Ms. Stuckey stated that prior to Ms. Miller starting her new position, the Coalition had a virtual meeting with outgoing Chancellor Matt Mears in which goals, CLASS assessment progress, progress monitoring, and areas of Coalition focus were discussed.</p> <p>Ms. Stuckey informed the Board that Board members will be receiving a satisfaction survey to rate the Coalition and providers will also be receiving a satisfaction survey as well.</p> <p>CFO Cindy Schundelmier gave an update on the finance monitoring with DEL and the independent audit, both without findings.</p> <p>Melissa Stuckey gave an update on events taking place including the staff attendance at the upcoming AELC Training Camp in Daytona, Children's Week in Tallahassee in March, and Literacy Week.</p>
<b>Anna Weaver</b>	<b>Public Discussion/ Announcements</b>	There was none.
<b>Anna Weaver</b>	<b>Adjourn</b>	Ms. Weaver adjourned the meeting at 9:27 a.m.



**AGENDA**  
**Coalition Finance Committee Meeting**  
**April 11, 2023**  
**9:30 a.m.**

- |   |                    |
|---|--------------------|
| ➤ Call to Order   | John Walker        |
| ➤ Approval of Minutes ( <i>Action Item</i> )                    | Mr. Walker         |
| • February 14, 2023   |                    |
| ➤ Financials ( <i>Action Item</i> )                             | Mr. Walker         |
| • January 2023  | Cindy Schundelmier |
| • February 2023   |                    |
| ➤ Proposed Parent Fee Scale for FY 23-24 ( <i>Action Item</i> ) | Mr. Geri           |
| ➤ Public Discussion   | Mr. Walker         |
| ➤ Adjourn   | Mr. Walker         |



**Early Learning Coalition of Santa Rosa County  
Finance Committee Meeting Minutes  
February 14, 2023 9:30 AM**

**Attendees:** *Finance Committee Members Present: Rachel Connell, John Walker, Anna Weaver; Board Members Present: Jenea Highfill, Tarae Donaldson; Staff Present: Ron Geri, Megan Saye, Cindy Schundelmier, Melissa Stuckey*

Lead	Topic	Discussion
<b>Treasurer John Walker</b>	<b>Call to Order</b>	John Walker called the Finance Committee meeting to order at 9:31 a.m. A quorum was established.
<b>John Walker</b>	<b>Approval of Minutes</b>	Mr. Walker presented the minutes of the December 13, 2022, Finance Committee Meeting.  <b>Anna Weaver made a motion to approve the minutes of the December 13, 2022 Finance Committee Meeting, seconded by Rachel Connell. The motion carried unanimously.</b>
<b>CFO Cindy Schundelmier</b>	<b>Monthly Financials</b>	Cindy Schundelmier presented the financials for November and December 2022.  <b>Anna Weaver made a motion to approve the financials for November December 2022 as presented, seconded by Rachel Connell. The motion carried unanimously.</b>
<b>Cindy Schundelmier</b>	<b>Division of Early Learning Fiscal Review Update</b>	Cindy Schundelmier gave an update on the Division of Early Learning fiscal review. She stated that this review is very comprehensive and includes areas of preventive/corrective action, financial management, internal controls, environment, cash management, cost allocation, travel, purchasing, and contracting. Ms. Schundelmier stated that the review concluded with no findings in any area and the Board would receive copies of final report when received from DEL.
<b>John Walker</b>	<b>Public Discussion/Announcements</b>	There was none.
<b>John Walker</b>	<b>Adjourn</b>	John Walker adjourned the meeting at 9:42 a.m.

Early Learning Coalition of Santa Rosa County  
**Balance Sheet**  
As of January 31, 2023

	<u>Jan 31, 23</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
11000 · Regions	1,421,347.53
11010 · Petty Cash	23.50
Total Checking/Savings	<u>1,421,371.03</u>
Accounts Receivable	
11400 · Grants Receivable	1,795,903.19
Total Accounts Receivable	<u>1,795,903.19</u>
Other Current Assets	
13000 · Prepaid Expenses	430,778.86
Total Other Current Assets	<u>430,778.86</u>
Total Current Assets	<u>3,648,053.08</u>
Fixed Assets	
15000 · Furniture and Equipment	34,891.50
17100 · Accum Depr - Furn and Equip	-34,891.50
Total Fixed Assets	<u>0.00</u>
Other Assets	
18700 · Security Deposits Asset	6,905.70
Total Other Assets	<u>6,905.70</u>
<b>TOTAL ASSETS</b>	<u><b>3,654,958.78</b></u>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
20100 · Accounts Payable	657,163.02
Total Accounts Payable	<u>657,163.02</u>
Other Current Liabilities	
20200 · Grant Advances	2,373,285.00
24100 · Accrued Leave and Payroll	65,122.13
25800 · Unearned or Deferred Revenue	416,862.99
Total Other Current Liabilities	<u>2,855,270.12</u>
Total Current Liabilities	<u>3,512,433.14</u>
Total Liabilities	<u>3,512,433.14</u>
Equity	
32000 · Unrestricted Net Assets	145,010.11
Net Income	-2,484.47
Total Equity	<u>142,525.64</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>3,654,958.78</b></u>



# Early Learning Coalition of Santa Rosa County

## Profit & Loss Budget vs. Actual - Month FY 2022-2023

### January 2023

	Jan 23	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
43400 · DOE/FLOEL Grants	2,868,167.43	1,584,593.32	1,283,574.11	181.0%
43429 · Local Match	3,900.00	3,900.00	0.00	100.0%
43430 · Other Grants	0.00	694.50	-694.50	0.0%
43450 · Interest Income-Restricted	24.37	22.00	2.37	110.8%
44400 · TAP Program	0.00	2,071.67	-2,071.67	0.0%
44475 · UFLCL-ELF	330.00	169.17	160.83	195.1%
44500 · Public Contributions	0.00	0.00	0.00	0.0%
46800 · In-Kind Match Revenue	0.00	6,166.67	-6,166.67	0.0%
<b>Total Income</b>	<b>2,872,421.80</b>	<b>1,597,617.33</b>	<b>1,274,804.47</b>	<b>179.8%</b>
<b>Gross Profit</b>	<b>2,872,421.80</b>	<b>1,597,617.33</b>	<b>1,274,804.47</b>	<b>179.8%</b>
<b>Expense</b>				
60000 · Salary & Wages	69,726.72	52,006.58	17,720.14	134.1%
60050 · Fringe Benefits	18,922.26	15,404.16	3,518.10	122.8%
60130 · Communication Cost	3,583.28	1,807.00	1,776.28	198.3%
60135 · Postage & Freight	36.84	46.17	-9.33	79.8%
60145 · Contract Services	2,763,987.84	1,382,461.33	1,381,526.51	199.9%
60195 · Equipment - Rental/Lease	367.22	359.25	7.97	102.2%
60200 · Equipment and Other Capital	0.00	2,071.25	-2,071.25	0.0%
60210 · Bank Charges	48.00	79.75	-31.75	60.2%
60220 · Insurance	492.33	552.24	-59.91	89.2%
60240 · Maintenance and Repair	435.00	315.00	120.00	138.1%
60250 · Materials and Supplies	2,668.00	116,440.41	-113,772.41	2.3%
60270 · Membership & Subscriptions	15.14	259.58	-244.44	5.8%
60300 · Professional Services	2,444.74	3,390.93	-946.19	72.1%
60310 · Publication and Printing Cost	163.81	105.67	58.14	155.0%
60330 · Rental Cost	8,840.92	8,974.84	-133.92	98.5%
60350 · Training and Education Cost	0.00	1,322.42	-1,322.42	0.0%
60370 · Travel Cost	243.70	3,665.50	-3,421.80	6.6%
60400 · Office Supplies & Furniture <1k	1,124.46	1,023.92	100.54	109.8%
60500 · Information Technology	311.65	857.50	-545.85	36.3%
60600 · Employee Related Expenses	100.00	301.33	-201.33	33.2%
60900 · Miscellaneous Expenses	119.92	5.83	114.09	2,056.9%
67800 · In-Kind Match Expense	0.00	6,166.67	-6,166.67	0.0%
<b>Total Expense</b>	<b>2,873,631.83</b>	<b>1,597,617.33</b>	<b>1,276,014.50</b>	<b>179.9%</b>
<b>Net Income</b>	<b>-1,210.03</b>	<b>0.00</b>	<b>-1,210.03</b>	<b>100.0%</b>

Early Learning Coalition of Santa Rosa County  
Profit & Loss Budget vs. Actual - YTD FY 2022-2023  
July 2022 through January 2023

	Jul '22 - Jan 23	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
43400 · DOE/FLOEL Grants	8,608,115.81	11,092,153.40	-2,484,037.59	77.6%
43429 · Local Match	27,300.17	27,300.00	0.17	100.0%
43430 · Other Grants	8,334.00	4,861.50	3,472.50	171.4%
43450 · Interest Income-Restricted	89.70	154.00	-64.30	58.2%
44400 · TAP Program	0.00	14,501.65	-14,501.65	0.0%
44475 · UFLCL-ELF	330.00	1,184.15	-854.15	27.9%
44500 · Public Contributions	223.34	0.00	223.34	100.0%
46400 · Other Types of Income	0.00	0.00	0.00	0.0%
46800 · In-Kind Match Revenue	41,446.27	43,166.69	-1,720.42	96.0%
<b>Total Income</b>	<b>8,685,839.29</b>	<b>11,183,321.39</b>	<b>-2,497,482.10</b>	<b>77.7%</b>
<b>Gross Profit</b>	<b>8,685,839.29</b>	<b>11,183,321.39</b>	<b>-2,497,482.10</b>	<b>77.7%</b>
<b>Expense</b>				
60000 · Salary & Wages	358,385.76	364,046.06	-5,660.30	98.4%
60050 · Fringe Benefits	89,812.25	107,829.16	-18,016.91	83.3%
60100 · Advertising & Public Relations	0.00	0.00	0.00	0.0%
60130 · Communication Cost	13,332.46	12,649.00	683.46	105.4%
60135 · Postage & Freight	270.07	323.15	-53.08	83.6%
60145 · Contract Services	8,032,319.42	9,677,229.35	-1,644,909.93	83.0%
60160 · Depreciation and Use Allowance	0.00	0.00	0.00	0.0%
60195 · Equipment - Rental/Lease	2,540.94	2,514.75	26.19	101.0%
60200 · Equipment and Other Capital	0.00	14,498.75	-14,498.75	0.0%
60210 · Bank Charges	414.52	558.25	-143.73	74.3%
60220 · Insurance	3,117.86	3,865.72	-747.86	80.7%
60240 · Maintenance and Repair	6,958.07	2,205.00	4,753.07	315.6%
60250 · Materials and Supplies	34,516.38	815,082.95	-780,566.57	4.2%
60270 · Membership & Subscriptions	2,852.98	1,817.10	1,035.88	157.0%
60300 · Professional Services	24,363.71	23,736.43	627.28	102.6%
60310 · Publication and Printing Cost	335.02	739.69	-404.67	45.3%
60330 · Rental Cost	57,399.82	62,823.84	-5,424.02	91.4%
60350 · Training and Education Cost	2,609.67	9,256.90	-6,647.23	28.2%
60370 · Travel Cost	4,806.25	25,658.54	-20,852.29	18.7%
60400 · Office Supplies & Furniture <1k	7,712.58	7,167.40	545.18	107.6%
60500 · Information Technology	3,050.23	6,002.50	-2,952.27	50.8%
60600 · Employee Related Expenses	1,081.49	2,109.31	-1,027.82	51.3%
60900 · Miscellaneous Expenses	998.01	40.85	957.16	2,443.1%
67800 · In-Kind Match Expense	41,446.27	43,166.69	-1,720.42	96.0%
<b>Total Expense</b>	<b>8,688,323.76</b>	<b>11,183,321.39</b>	<b>-2,494,997.63</b>	<b>77.7%</b>
<b>Net Income</b>	<b>-2,484.47</b>	<b>0.00</b>	<b>-2,484.47</b>	<b>100.0%</b>

4:07 PM

02/08/23

Early Learning Coalition of Santa Rosa County  
**Reconciliation Summary**  
11000 - Regions, Period Ending 01/31/2023

*JM 2/8/23*

	Jan 31, 23
Beginning Balance	3,261,574.08
Cleared Transactions	
Checks and Payments - 120 items	-2,787,961.86
Deposits and Credits - 9 items	958,820.57
Total Cleared Transactions	-1,829,141.29
Cleared Balance	1,432,432.79
Uncleared Transactions	
Checks and Payments - 13 items	-11,085.26
Total Uncleared Transactions	-11,085.26
Register Balance as of 01/31/2023	1,421,347.53
Ending Balance	1,421,347.53

# Early Learning Coalition of Santa Rosa County

## Reconciliation Detail

### 11000 - Regions, Period Ending 01/31/2023

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						3,261,574.08
Cleared Transactions						
Checks and Payments - 120 items						
Bill Pmt -Check	07/11/2022	12015	Schundelmier, Cindy	X	-44.44	-44.44
Bill Pmt -Check	11/28/2022	12193	Schundelmier, Cindy	X	-21.91	-66.35
Bill Pmt -Check	11/28/2022	12184	Frame, Darla	X	-3.82	-70.17
Bill Pmt -Check	12/09/2022	12205	Schundelmier, Cindy	X	-21.91	-92.08
Bill Pmt -Check	12/16/2022	12214	Navarre Montessori ...	X	-8,236.80	-8,328.88
Bill Pmt -Check	12/28/2022	12224	Owens Real Investm...	X	-5,221.30	-13,550.18
Bill Pmt -Check	12/28/2022	12225	Paul G & Susan J R...	X	-1,767.52	-15,317.70
Bill Pmt -Check	12/28/2022	12226	Principal Financial G...	X	-1,152.25	-16,469.95
Bill Pmt -Check	12/28/2022	12216	DMS Telecommunic...	X	-525.86	-16,995.81
Bill Pmt -Check	12/28/2022	12222	Office Pride	X	-227.00	-17,222.81
Bill Pmt -Check	12/28/2022	12223	Owen, Michelle	X	-187.03	-17,409.84
Bill Pmt -Check	12/28/2022	12218	FPL Northwest FL	X	-142.84	-17,552.68
Bill Pmt -Check	12/28/2022	12221	Office Depot	X	-93.03	-17,645.71
Bill Pmt -Check	12/28/2022	12220	LegalShield	X	-78.70	-17,724.41
Bill Pmt -Check	12/28/2022	12215	AFLAC	X	-68.10	-17,792.51
Bill Pmt -Check	12/28/2022	12217	Florida Pest Control	X	-45.00	-17,837.51
Bill Pmt -Check	01/10/2023	12235	Regions Bank	X	-3,247.70	-21,085.21
Bill Pmt -Check	01/10/2023	12230	Moss, Krusick & Ass...	X	-750.00	-21,835.21
Bill Pmt -Check	01/10/2023	12229	Kelley Handyman S...	X	-390.00	-22,225.21
Bill Pmt -Check	01/10/2023	12236	RJ Young Company	X	-367.22	-22,592.43
Bill Pmt -Check	01/10/2023	12232	Office Pride	X	-227.00	-22,819.43
Bill Pmt -Check	01/10/2023	12239	Verizon Wireless	X	-221.94	-23,041.37
Bill Pmt -Check	01/10/2023	12237	Rotary Club of Milton	X	-212.00	-23,253.37
Bill Pmt -Check	01/10/2023	12228	FPL Northwest FL	X	-171.96	-23,425.33
Bill Pmt -Check	01/10/2023	12233	Peacher, Mary Chan...	X	-68.39	-23,493.72
Bill Pmt -Check	01/10/2023	12227	Coastal Integrators ...	X	-60.00	-23,553.72
Bill Pmt -Check	01/10/2023	12238	Sewell-Otto, Linda	X	-41.54	-23,595.26
Bill Pmt -Check	01/10/2023	12234	Redwire	X	-39.27	-23,634.53
Bill Pmt -Check	01/10/2023	12231	Office Depot	X	-32.00	-23,666.53
Check	01/11/2023	1112301	Employee Solutions	X	-29,577.45	-53,243.98
Check	01/11/2023	1112302	Empower Annuity In...	X	-1,306.60	-54,550.58
Bill Pmt -Check	01/12/2023	12240	Eubank Family Child...	X	-4,400.00	-58,950.58
Bill Pmt -Check	01/13/2023	1132301	A Touch of Love Chi...	X	-27,272.30	-86,222.88
Bill Pmt -Check	01/13/2023	1132303	Young Achievers Pr...	X	-13,458.69	-99,681.57
Bill Pmt -Check	01/13/2023	1132302	Little Warriors Presc...	X	-8,182.46	-107,864.03
Bill Pmt -Check	01/20/2023	1202320	Kids Discovery 6	X	-51,151.68	-159,015.71
Bill Pmt -Check	01/20/2023	1202312	Deliverance Tabern...	X	-36,194.21	-195,209.92
Bill Pmt -Check	01/20/2023	1202332	Santa Rosa Commu...	X	-34,778.45	-229,988.37
Bill Pmt -Check	01/20/2023	1202302	Beginning Our Futur...	X	-25,416.68	-255,405.05
Bill Pmt -Check	01/20/2023	1202331	Royal Cub Academy...	X	-20,091.10	-275,496.15
Bill Pmt -Check	01/20/2023	1202335	Young Achievers Pr...	X	-16,297.20	-291,793.35
Bill Pmt -Check	01/20/2023	1202327	Paradise Child Deve...	X	-12,563.10	-304,356.45
Bill Pmt -Check	01/20/2023	1202309	Childcare Network O...	X	-12,237.30	-316,593.75
Bill Pmt -Check	01/20/2023	1202305	Capstone Academy ...	X	-11,286.47	-327,880.22
Bill Pmt -Check	01/20/2023	1202303	Berryhill Afterschool ...	X	-9,890.60	-337,770.82
Bill Pmt -Check	01/20/2023	1202334	The Gingerbread Ho...	X	-8,232.00	-346,002.82
Bill Pmt -Check	01/20/2023	1202319	Kids Discovery 5	X	-7,849.29	-353,852.11
Bill Pmt -Check	01/20/2023	1202308	Childcare Network N...	X	-6,771.48	-360,623.59
Bill Pmt -Check	01/20/2023	1202311	Curious Apples	X	-5,937.91	-366,561.50
Bill Pmt -Check	01/20/2023	1202330	Riley Large Family ...	X	-5,269.58	-371,831.08
Bill Pmt -Check	01/20/2023	1202315	Grow With Us Learn...	X	-4,991.62	-376,822.70
Bill Pmt -Check	01/20/2023	1202314	Grow With Us Learn...	X	-4,906.08	-381,728.78
Bill Pmt -Check	01/20/2023	1202318	Kids Discovery 2	X	-4,794.26	-386,523.04
Bill Pmt -Check	01/20/2023	1202306	Carolyn Faison Fami...	X	-3,035.70	-389,558.74
Bill Pmt -Check	01/20/2023	1202324	Little Warriors Presc...	X	-2,929.36	-392,488.10
Bill Pmt -Check	01/20/2023	1202325	Ministry Village Earl...	X	-2,816.20	-395,304.30
Bill Pmt -Check	01/20/2023	1202322	La Petite Academy Inc	X	-2,538.00	-397,842.30
Bill Pmt -Check	01/20/2023	1202301	A Touch of Love Chi...	X	-2,298.30	-400,140.60
Bill Pmt -Check	01/20/2023	1202310	Children's Center	X	-2,107.68	-402,248.28
Bill Pmt -Check	01/20/2023	1202304	Bright Starz Learnin...	X	-1,971.84	-404,220.12
Bill Pmt -Check	01/20/2023	1202323	Leslie Family Day C...	X	-1,768.68	-405,988.80
Bill Pmt -Check	01/20/2023	1202333	St. Ann's Discovery ...	X	-1,581.82	-407,570.62
Bill Pmt -Check	01/20/2023	1202326	Nanny's New Beginn...	X	-1,467.10	-409,037.72
Bill Pmt -Check	01/20/2023	1202321	Klein Family Day Ca...	X	-1,138.40	-410,176.12
Bill Pmt -Check	01/20/2023	1202317	Holt Academy, Inc.	X	-1,066.37	-411,242.49

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02/08/23

**Early Learning Coalition of Santa Rosa County**  
**Reconciliation Detail**  
**11000 - Regions, Period Ending 01/31/2023**

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	01/20/2023	1202316	Hatchlings Academy	X	-952.34	-412,194.83
Bill Pmt -Check	01/20/2023	1202329	Pullum YMCA	X	-859.40	-413,054.23
Bill Pmt -Check	01/20/2023	1202307	Childcare Network J...	X	-787.27	-413,841.50
Bill Pmt -Check	01/20/2023	1202313	First United Methodi...	X	-583.10	-414,424.60
Bill Pmt -Check	01/20/2023	1202328	Presley Family Day ...	X	-527.12	-414,951.72
Check	01/25/2023	11252...	Employee Solutions	X	-30,556.62	-445,508.34
Check	01/25/2023	11252...	Empower Annuity In...	X	-1,307.99	-446,816.33
Bill Pmt -Check	01/27/2023	1272321	Santa Rosa Commu...	X	-715,927.41	-1,162,743.74
Bill Pmt -Check	01/27/2023	1272311	Kids Discovery 6	X	-226,825.77	-1,389,569.51
Bill Pmt -Check	01/27/2023	1272305	Children's Place Pre...	X	-137,844.00	-1,527,413.51
Bill Pmt -Check	01/27/2023	1272310	Kids Discovery 5	X	-109,754.70	-1,637,168.21
Bill Pmt -Check	01/27/2023	1272303	Beginning Our Futur...	X	-108,515.40	-1,745,683.61
Bill Pmt -Check	01/27/2023	1272307	Curious Apples	X	-102,800.34	-1,848,483.95
Bill Pmt -Check	01/27/2023	1272309	Grow With Us Learn...	X	-95,317.20	-1,943,801.15
Bill Pmt -Check	01/27/2023	1272308	Duck Duck Kids LLC	X	-83,835.00	-2,027,636.15
Bill Pmt -Check	01/27/2023	1272301	A Touch of Love Chi...	X	-76,758.66	-2,104,394.81
Bill Pmt -Check	01/27/2023	1272320	Royal Cub Academy...	X	-53,649.96	-2,158,044.77
Bill Pmt -Check	01/27/2023	1272302	Beach Kids Learning...	X	-49,384.50	-2,207,429.27
Bill Pmt -Check	01/27/2023	1272317	Paradise Child Deve...	X	-41,927.16	-2,249,356.43
Bill Pmt -Check	01/27/2023	1272318	Pullum YMCA	X	-37,576.44	-2,286,932.87
Bill Pmt -Check	01/27/2023	1272315	Nanny's New Beginn...	X	-34,059.96	-2,320,992.83
Bill Pmt -Check	01/27/2023	1272314	Little Warriors Presc...	X	-28,203.12	-2,349,195.95
Bill Pmt -Check	01/27/2023	1272316	Navarre Montessori ...	X	-26,617.80	-2,375,813.75
Bill Pmt -Check	01/27/2023	1272323	The Gingerbread Ho...	X	-20,490.93	-2,396,304.68
Bill Pmt -Check	01/27/2023	1272313	Leslie Family Day C...	X	-17,400.00	-2,413,704.68
Bill Pmt -Check	01/27/2023	1272319	Riley Large Family ...	X	-17,400.00	-2,431,104.68
Bill Pmt -Check	01/27/2023	1272312	Klein Family Day Ca...	X	-14,400.00	-2,445,504.68
Bill Pmt -Check	01/27/2023	1272304	Carolyn Faison Fami...	X	-14,400.00	-2,459,904.68
Bill Pmt -Check	01/27/2023	1272306	Coastline Christian ...	X	-13,200.00	-2,473,104.68
Bill Pmt -Check	01/27/2023	1272322	SRCS-Gulf Breeze ...	X	-13,200.00	-2,486,304.68
Bill Pmt -Check	01/30/2023	1302320	Santa Rosa County ...	X	-89,153.62	-2,575,458.30
Bill Pmt -Check	01/30/2023	1302310	Curious Apples	X	-23,635.06	-2,599,093.36
Bill Pmt -Check	01/30/2023	1302315	Kids Discovery 6	X	-22,897.90	-2,621,991.26
Bill Pmt -Check	01/30/2023	1302318	Navarre United Meth...	X	-21,807.21	-2,643,798.47
Bill Pmt -Check	01/30/2023	1302323	St. Paul Preschool	X	-17,715.62	-2,661,514.09
Bill Pmt -Check	01/30/2023	1302307	Children's Place Pre...	X	-16,105.22	-2,677,619.31
Bill Pmt -Check	01/30/2023	1302309	Connect Christian A...	X	-12,515.56	-2,690,134.87
Bill Pmt -Check	01/30/2023	1302316	Little Warriors Presc...	X	-12,328.90	-2,702,463.77
Bill Pmt -Check	01/30/2023	1302313	Grow With Us Learn...	X	-11,826.41	-2,714,290.18
Bill Pmt -Check	01/30/2023	1302312	Good Shepherd Lut...	X	-10,431.00	-2,724,721.18
Bill Pmt -Check	01/30/2023	1302322	St. Ann's Discovery ...	X	-7,869.02	-2,732,590.20
Bill Pmt -Check	01/30/2023	1302314	Kids Discovery 5	X	-7,860.60	-2,740,450.80
Bill Pmt -Check	01/30/2023	1302308	Coastline Christian ...	X	-6,941.80	-2,747,392.60
Bill Pmt -Check	01/30/2023	1302301	Beach Kids Learning...	X	-5,926.76	-2,753,319.36
Bill Pmt -Check	01/30/2023	1302306	Children's Learning ...	X	-5,490.08	-2,758,809.44
Bill Pmt -Check	01/30/2023	1302321	SRCS-Gulf Breeze ...	X	-4,819.00	-2,763,628.44
Bill Pmt -Check	01/30/2023	1302302	Beginning Our Futur...	X	-4,819.00	-2,768,447.44
Bill Pmt -Check	01/30/2023	1302304	Childcare Network N...	X	-4,202.90	-2,772,650.34
Bill Pmt -Check	01/30/2023	1302305	Childcare Network O...	X	-4,099.20	-2,776,749.54
Bill Pmt -Check	01/30/2023	1302303	Capstone Academy ...	X	-3,618.83	-2,780,368.37
Bill Pmt -Check	01/30/2023	1302319	Royal Cub Academy...	X	-3,024.12	-2,783,392.49
Bill Pmt -Check	01/30/2023	1302311	Duck Duck Kids LLC	X	-2,568.10	-2,785,960.59
Bill Pmt -Check	01/30/2023	1302317	Nanny's New Beginn...	X	-1,820.85	-2,787,781.44
Bill Pmt -Check	01/30/2023	12247	Gibson, Wendy	X	-132.42	-2,787,913.86
Check	01/31/2023			X	-48.00	-2,787,961.86
Total Checks and Payments					-2,787,961.86	-2,787,961.86

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02/08/23

## Early Learning Coalition of Santa Rosa County

## Reconciliation Detail

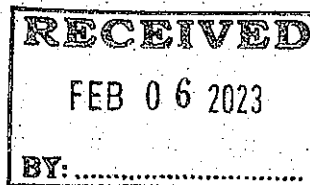
11000 - Regions, Period Ending 01/31/2023

Type	Date	Num	Name	Clr	Amount	Balance
<b>Deposits and Credits - 9 items</b>						
Deposit	01/11/2023			X	330.00	330.00
Deposit	01/19/2023			X	11,700.00	12,030.00
Deposit	01/31/2023			X	24.37	12,054.37
Deposit	01/31/2023			X	383.99	12,438.36
Deposit	01/31/2023			X	1,762.30	14,200.66
Deposit	01/31/2023			X	31,346.48	45,547.14
Deposit	01/31/2023			X	272,632.38	318,179.52
Deposit	01/31/2023			X	279,276.53	597,456.05
Deposit	01/31/2023			X	361,364.52	958,820.57
Total Deposits and Credits					958,820.57	958,820.57
Total Cleared Transactions					-1,829,141.29	-1,829,141.29
Cleared Balance					-1,829,141.29	1,432,432.79
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 13 items</b>						
Bill Pmt -Check	12/09/2022	12208	Tarver, Melanie		-27.99	-27.99
Bill Pmt -Check	01/30/2023	C 12250	Owens Real Investm...		-5,221.30	-5,249.29
Bill Pmt -Check	01/30/2023	12251	Paul G & Susan J R...		-1,767.52	-7,016.81
Bill Pmt -Check	01/30/2023	C 12242	AT&T		-1,045.19	-8,062.00
Bill Pmt -Check	01/30/2023	C 12252	Principal Financial G...		-1,030.51	-9,092.51
Bill Pmt -Check	01/30/2023	C 12243	Complete Technolog...		-605.00	-9,697.51
Bill Pmt -Check	01/30/2023	C 12244	DMS Telecommunic...		-522.61	-10,220.12
Bill Pmt -Check	01/30/2023	C 12245	Empower Annuity In...		-381.25	-10,601.37
Bill Pmt -Check	01/30/2023	12249	Office Depot		-204.59	-10,805.96
Bill Pmt -Check	01/30/2023	C 12253	United Way of West ...		-87.50	-10,893.46
Bill Pmt -Check	01/30/2023	C 12248	LegalShield		-78.70	-10,972.16
Bill Pmt -Check	01/30/2023	C 12241	AFLAC		-68.10	-11,040.26
Bill Pmt -Check	01/30/2023	C 12246	Florida Pest Control		-45.00	-11,085.26
Total Checks and Payments					-11,085.26	-11,085.26
Total Uncleared Transactions					-11,085.26	-11,085.26
Register Balance as of 01/31/2023					-1,840,226.55	1,421,347.53
Ending Balance					-1,840,226.55	1,421,347.53





Regions Bank  
Milton  
6650 Caroline Street (Hwy 90)  
Milton, FL 32570



*John* 2/8/23



0026285 01 AV 0.468 001  
SANTA ROSA COUNTY SCHOOL READINESS COAL  
OF SANTA ROSA COUNTY  
6479 CAROLINE ST STE A  
MILTON FL 32570-4549

ACCOUNT # 3401011251

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### BUSINESS INTEREST CHECKING

December 31, 2022 through January 31, 2023

#### SUMMARY

Beginning Balance	\$3,261,574.08	Minimum Daily Balance	\$758,832
Deposits & Credits	\$958,796.20 +	Average Monthly Statement Balance	\$2,779,834
Net Interest Earned	\$24.37 +	Annual Percentage Yield Earned	0.01 %
Withdrawals	\$2,759,714.91 -	Interest This Period	\$24.37
Fees	\$48.00 -	Average Collected Balance	\$2,779,834.49
Automatic Transfers	\$0.00 +	2022 YTD Interest	\$152.58
Checks	\$28,198.95 -		
Ending Balance	\$1,432,432.79		

#### DEPOSITS & CREDITS

01/11	University of FL Edl Pymnts Santa Rosa CO Ap0000955722	330.00 ✓
01/19	Santa Rosa Count Vendor Pmt Early Learning 2941	11,700.00 ✓
01/30	State of Florida Payments 0008santa Rosa 112899480382894	383.99 ✓
01/30	State of Florida Payments 0008santa Rosa 112899480382893	272,632.38 ✓
01/31	State of Florida Payments 0008santa Rosa 112899480386318	1,762.30 ✓
01/31	State of Florida Payments 0008santa Rosa 112899480386328	31,346.48 ✓
01/31	State of Florida Payments 0008santa Rosa 112899480386321	279,276.53 ✓
01/31	State of Florida Payments 0008santa Rosa 112899480386316	361,364.52 ✓
Total Deposits & Credits		\$958,796.20

#### INTEREST

01/31	Interest Payment	24.37 ✓
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#### WITHDRAWALS

01/11	Hhg III Earlylearn Early Learning 526	29,577.45 ✓
01/12	Empower Retirement Empower 0005santa Rosa 706318397296	1,306.60 ✓
01/13	Early Learning C Corp Pay Early Lea -Sett-Tms ACH	48,913.45 ✓
01/20	Early Learning C Corp Pay Early Lea -Sett-Tms ACH	307,087.69 ✓
01/25	Hhg III Earlylearn Early Learning 526	30,556.62 ✓
01/26	Empower Empower 0005santa Rosa 200024316136	1,307.99 ✓
01/27	Early Learning C Corp Pay Early Lea -Sett-Tms ACH	2,039,488.35 ✓

For all your banking needs, please call Regions Preferred Banking Center at 1-800-761-2265  
or visit us on the Internet at [www.regions.com](http://www.regions.com). (TTY/TDD 1-800-374-5791)



Thank You For Banking With Regions!  
2023 Regions Bank Member FDIC. All loans subject to credit approval.

SANTA ROSA COUNTY SCHOOL READINESS COAL  
OF SANTA ROSA COUNTY  
6479 CAROLINE ST STE A  
MILTON FL 32570-4549

**ACCOUNT # 3401011251**

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**WITHDRAWALS (CONTINUED)**

01/30	Early Learning C Corp Pay Early Lea	-Sett-Tms ACH	301,476.76
<b>Total Withdrawals</b>			<b>\$2,759,714.91</b>

**FEES**

01/09	Analysis Charge	12-22	48.00
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**CHECKS**

Date	Check No.	Amount	Date	Check No.	Amount
01/10	12015	44.44	01/13	12227	60.00
01/03	12184 *	3.82	01/17	12228	171.96
01/10	12193 *	21.91	01/17	12229	390.00
01/10	12205 *	21.91	01/17	12230	750.00
01/19	12214 *	8,236.80	01/17	12231	32.00
01/05	12215	68.10	01/19	12232	227.00
01/05	12216	525.86	01/11	12233	68.39
01/04	12217	45.00	01/18	12234	39.27
01/03	12218	142.84	01/18	12235	3,247.70
01/03	12220 *	78.70	01/18	12236	367.22
01/03	12221	93.03	01/24	12237	212.00
01/04	12222	227.00	01/31	12238	41.54
01/03	12223	187.03	01/26	12239	221.94
01/04	12224	5,221.30	01/17	12240	4,400.00
01/10	12225	1,767.52	01/31	12247 *	132.42
01/05	12226	1,152.25			

**Total Checks \$28,198.95**

\* Break In Check Number Sequence.

**DAILY BALANCE SUMMARY**

Date	Balance	Date	Balance	Date	Balance
01/03	3,261,068.66	01/12	3,221,302.93	01/24	2,858,867.84
01/04	3,255,575.36	01/13	3,172,329.48	01/25	2,828,311.22
01/05	3,253,829.15	01/17	3,166,585.52	01/26	2,826,781.29
01/09	3,253,781.15	01/18	3,162,931.33	01/27	787,292.94
01/10	3,251,925.37	01/19	3,166,167.53	01/30	758,832.55
01/11	3,222,609.53	01/20	2,859,079.84	01/31	1,432,432.79

**You may request account disclosures containing  
terms, fees, and rate information (if applicable)  
for your account by contacting any Regions office.**



SANTA ROSA COUNTY SCHOOL READINESS COALITION  
OF SANTA ROSA COUNTY  
6479 CAROLINE ST STE A  
MILTON FL 32570-4549

ACCOUNT #

3401011251

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SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12015  
6479 CAROLINE ST STE A MILTON, FL 32570  
7/11/2023  
PAY TO THE ORDER OF: Schumacher, Cindy \$ 44.44  
Cindy Schumacher  
MEMO: June 2023 Local Travel  
PO12015# 0063104660# 3401011251#

Check# 12015 01/10/2023 \$44.44

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12184  
6479 CAROLINE ST STE A MILTON, FL 32570  
1/3/2023  
PAY TO THE ORDER OF: Frame, Dale \$ 3.82  
Dale Frame  
MEMO: October 2023 Local Travel  
PO12184# 0063104660# 3401011251#

Check# 12184 01/03/2023 \$3.82

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12193  
6479 CAROLINE ST STE A MILTON, FL 32570  
1/10/2023  
PAY TO THE ORDER OF: Schumacher, Cindy \$ 21.91  
Cindy Schumacher  
MEMO: October 2023 Local Travel  
PO12193# 0063104660# 3401011251#

Check# 12193 01/10/2023 \$21.91

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12205  
6479 CAROLINE ST STE A MILTON, FL 32570  
1/10/2023  
PAY TO THE ORDER OF: Schumacher, Cindy \$ 21.91  
Cindy Schumacher  
MEMO: November 2023 Local Travel  
PO12205# 0063104660# 3401011251#

Check# 12205 01/10/2023 \$21.91

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12214  
6479 CAROLINE ST STE A MILTON, FL 32570  
1/19/2023  
PAY TO THE ORDER OF: Hayes Montessori Academy \$ 8236.80  
Hayes Montessori Academy  
MEMO: APRA Passes  
PO12214# 0063104660# 3401011251#

Check# 12214 01/19/2023 \$8236.80

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12215  
6479 CAROLINE ST STE A MILTON, FL 32570  
1/5/2023  
PAY TO THE ORDER OF: AFLO \$ 68.10  
AFLO  
MEMO: December 2022  
PO12215# 0063104660# 3401011251#

Check# 12215 01/05/2023 \$68.10

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12216  
6479 CAROLINE ST STE A MILTON, FL 32570  
1/5/2023  
PAY TO THE ORDER OF: DMS Telecommunications \$ 525.86  
DMS Division of Telecommunications  
MEMO: PO12216# 0063104660# 3401011251#

Check# 12216 01/05/2023 \$525.86

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12217  
6479 CAROLINE ST STE A MILTON, FL 32570  
1/4/2023  
PAY TO THE ORDER OF: Florida Pest Control & Chemical Co. \$ 45.00  
Florida Pest Control  
MEMO: December 2022  
PO12217# 0063104660# 3401011251#

Check# 12217 01/04/2023 \$45.00

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12218  
6479 CAROLINE ST STE A MILTON, FL 32570  
1/3/2023  
PAY TO THE ORDER OF: FPL Northwest FL \$ 142.84  
FPL Northwest FL  
MEMO: December 2022  
PO12218# 0063104660# 3401011251#

Check# 12218 01/03/2023 \$142.84

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12220  
6479 CAROLINE ST STE A MILTON, FL 32570  
1/3/2023  
PAY TO THE ORDER OF: LegalShield \$ 78.70  
LegalShield  
MEMO: December 2022  
PO12220# 0063104660# 3401011251#

Check# 12220 01/03/2023 \$78.70

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12221  
6479 CAROLINE ST STE A MILTON, FL 32570  
1/3/2023  
PAY TO THE ORDER OF: CDP Business Solutions, LLC \$ 93.03  
CDP Business Solutions, LLC  
MEMO: January 2023  
PO12221# 0063104660# 3401011251#

Check# 12221 01/03/2023 \$93.03

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12222  
6479 CAROLINE ST STE A MILTON, FL 32570  
1/4/2023  
PAY TO THE ORDER OF: Office Price \$ 227.00  
Office Price  
MEMO: December 2022  
PO12222# 0063104660# 3401011251#

Check# 12222 01/04/2023 \$227.00

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12223  
6479 CAROLINE ST STE A MILTON, FL 32570  
1/3/2023  
PAY TO THE ORDER OF: Michele Owen \$ 187.03  
Michele Owen  
MEMO: January 2023  
PO12223# 0063104660# 3401011251#

Check# 12223 01/03/2023 \$187.03

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12224  
6479 CAROLINE ST STE A MILTON, FL 32570  
1/4/2023  
PAY TO THE ORDER OF: Owens Real Investments LLC \$ 5221.30  
Owens Real Investments LLC  
MEMO: January 2023  
PO12224# 0063104660# 3401011251#

Check# 12224 01/04/2023 \$5221.30

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12225  
6479 CAROLINE ST STE A MILTON, FL 32570  
1/10/2023  
PAY TO THE ORDER OF: Paul G & Susan J Robinson Living Trust \$ 1767.52  
Paul G & Susan J Robinson Living Trust  
MEMO: January 2023  
PO12225# 0063104660# 3401011251#

Check# 12225 01/10/2023 \$1767.52

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12226  
6479 CAROLINE ST STE A MILTON, FL 32570  
1/5/2023  
PAY TO THE ORDER OF: PUC - 830 Grand Island \$ 1152.25  
PUC - 830 Grand Island  
MEMO: January 2023  
PO12226# 0063104660# 3401011251#

Check# 12226 01/05/2023 \$1152.25

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12227  
6479 CAROLINE ST STE A MILTON, FL 32570  
1/13/2023  
PAY TO THE ORDER OF: Coastal Integrations LLC \$ 60.00  
Coastal Integrations LLC  
MEMO: January 2023  
PO12227# 0063104660# 3401011251#

Check# 12227 01/13/2023 \$60.00

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12228  
6479 CAROLINE ST STE A MILTON, FL 32570  
1/17/2023  
PAY TO THE ORDER OF: FPL Northwest FL \$ 171.96  
FPL Northwest FL  
MEMO: December 2022  
PO12228# 0063104660# 3401011251#

Check# 12228 01/17/2023 \$171.96

SANTA ROSA COUNTY SCHOOL READINESS COAL  
OF SANTA ROSA COUNTY  
6479 CAROLINE ST STE A  
MILTON FL 32570-4549

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SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12229  
6479 CAROLINE ST STE A MILTON, FL 32570  
PAY TO THE ORDER OF Kelly Hargreaves Services \$ 390.00  
Three Hundred and Ninety and 00/100  
Kelly Hargreaves Services 8142 Hwy 90 W Milton, FL 32570  
MEMO January 2023  
Melina Shubert

Check# 12229 01/17/2023 \$390.00

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12230  
6479 CAROLINE ST STE A MILTON, FL 32570  
PAY TO THE ORDER OF Mox, Knecht & Associates, LLC \$ 750.00  
Seven Hundred Fifty and 00/100  
Mox, Knecht & Associates, LLC 301 S New York Avenue, Suite 100 Winter Park, FL 32789  
MEMO Audit of June 20 2022 Financial Statement Program  
Melina Shubert

Check# 12230 01/17/2023 \$750.00

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12231  
6479 CAROLINE ST STE A MILTON, FL 32570  
PAY TO THE ORDER OF OOP Business Solutions, LLC \$ 32.00  
Thirty Two and 00/100  
OOP Business Solutions, LLC 100 Dun 1813 Charles Rd 32571-1113  
MEMO December 2022  
Melina Shubert

Check# 12231 01/17/2023 \$32.00

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12232  
6479 CAROLINE ST STE A MILTON, FL 32570  
PAY TO THE ORDER OF Office Plus \$ 227.00  
Two Hundred Twenty Seven and 00/100  
Office Plus 3400 East Lake Road, Suite 202 Palm Harbor, FL 34648  
MEMO January 2023  
Melina Shubert

Check# 12232 01/19/2023 \$227.00

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12233  
6479 CAROLINE ST STE A MILTON, FL 32570  
PAY TO THE ORDER OF Mary Peacher \$ 68.39  
Sixty Eight and 39/100  
Mary Chandler Peacher  
MEMO  
Melina Shubert

Check# 12233 01/11/2023 \$68.39

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12234  
6479 CAROLINE ST STE A MILTON, FL 32570  
PAY TO THE ORDER OF Melina \$ 39.27  
Thirty Nine and 27/100  
Melina 1130 Thompson Rd 32570-4272  
MEMO January 2023  
Melina Shubert

Check# 12234 01/18/2023 \$39.27

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12235  
6479 CAROLINE ST STE A MILTON, FL 32570  
PAY TO THE ORDER OF Hargre Bank \$ 3247.70  
Three Thousand Two Hundred Forty Seven and 70/100  
Hargre Bank P.O. Box 2254 Birmingham, AL 35204  
MEMO December 2022 Visa  
Melina Shubert

Check# 12235 01/18/2023 \$3247.70

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12236  
6479 CAROLINE ST STE A MILTON, FL 32570  
PAY TO THE ORDER OF All Young Company \$ 367.22  
Three Hundred Sixty Seven and 22/100  
All Young Company P.O. Box 30412 Memphis, TN 38130-0412  
MEMO December 2022  
Melina Shubert

Check# 12236 01/18/2023 \$367.22

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12237  
6479 CAROLINE ST STE A MILTON, FL 32570  
PAY TO THE ORDER OF Kelly Club of Milton \$ 212.00  
Two Hundred Twelve and 00/100  
Kelly Club of Milton 8723 Hwy 90, Box 176 Milton, FL 32570  
MEMO Quarterly Membership Dues  
Melina Shubert

Check# 12237 01/24/2023 \$212.00

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12238  
6479 CAROLINE ST STE A MILTON, FL 32570  
PAY TO THE ORDER OF SmartKids, Ltd. \$ 41.54  
Forty One and 54/100  
Little Sparks & Co  
MEMO  
Melina Shubert

Check# 12238 01/31/2023 \$41.54

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12239  
6479 CAROLINE ST STE A MILTON, FL 32570  
PAY TO THE ORDER OF Verast Wireless \$ 221.94  
Two Hundred Twenty One and 94/100  
Verast Wireless P.O. Box 60802 Dallas, TX 75260-0802  
MEMO January 2023  
Melina Shubert

Check# 12239 01/26/2023 \$221.94

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12240  
6479 CAROLINE ST STE A MILTON, FL 32570  
PAY TO THE ORDER OF Edmore Family Chiropractic \$ 4400.00  
Four Thousand Four Hundred and 00/100  
Edmore Family Chiropractic 2278 Shalwood Dr 32569 FL 32569  
MEMO ARRANGED 3/6/16  
Melina Shubert

Check# 12240 01/17/2023 \$4400.00

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12247  
6479 CAROLINE ST STE A MILTON, FL 32570  
PAY TO THE ORDER OF Glenn Winney \$ 132.42  
One Hundred Thirty Two and 42/100  
Winney Glenn  
MEMO  
Melina Shubert

Check# 12247 01/31/2023 \$132.42

Early Learning Coalition of Santa Rosa County  
Balance Sheet  
As of February 28, 2023

	Feb 28, 23
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
11000 · Regions	294,318.54
11010 · Petty Cash	23.50
Total Checking/Savings	294,342.04
Accounts Receivable	
11400 · Grants Receivable	2,912,046.71
11500 · TAP	486.20
Total Accounts Receivable	2,912,532.91
Other Current Assets	
13000 · Prepaid Expenses	432,226.00
Total Other Current Assets	432,226.00
Total Current Assets	3,639,100.95
Fixed Assets	
15000 · Furniture and Equipment	34,891.50
17100 · Accum Depr - Furn and Equip	-34,891.50
Total Fixed Assets	0.00
Other Assets	
18700 · Security Deposits Asset	6,905.70
Total Other Assets	6,905.70
<b>TOTAL ASSETS</b>	<b>3,646,006.65</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
20100 · Accounts Payable	645,237.29
Total Accounts Payable	645,237.29
Other Current Liabilities	
20200 · Grant Advances	2,373,285.00
24100 · Accrued Leave and Payroll	59,776.00
24200 · Accrued Expenses	1,050.00
25800 · Unearned or Deferred Revenue	422,015.20
Total Other Current Liabilities	2,856,126.20
Total Current Liabilities	3,501,363.49
Total Liabilities	3,501,363.49
Equity	
32000 · Unrestricted Net Assets	145,010.11
Net Income	-366.95
Total Equity	144,643.16
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>3,646,006.65</b>

# Early Learning Coalition of Santa Rosa County

## Profit & Loss Budget vs. Actual - Month FY 2022-2023

### February 2023

	Feb 23	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
43400 · DOE/FLOEL Grants	1,113,707.99	1,584,593.32	-470,885.33	70.3%
43429 · Local Match	3,900.00	3,900.00	0.00	100.0%
43430 · Other Grants	0.00	694.50	-694.50	0.0%
43450 · Interest Income-Restricted	8.77	22.00	-13.23	39.9%
44400 · TAP Program	486.20	2,071.67	-1,585.47	23.5%
44475 · UFLCL-ELF	2,580.00	169.17	2,410.83	1,525.1%
44500 · Public Contributions	9.06	0.00	9.06	100.0%
46800 · In-Kind Match Revenue	0.00	6,166.67	-6,166.67	0.0%
<b>Total Income</b>	<b>1,120,692.02</b>	<b>1,597,617.33</b>	<b>-476,925.31</b>	<b>70.1%</b>
<b>Gross Profit</b>	<b>1,120,692.02</b>	<b>1,597,617.33</b>	<b>-476,925.31</b>	<b>70.1%</b>
<b>Expense</b>				
60000 · Salary & Wages	43,479.12	52,006.58	-8,527.46	83.6%
60050 · Fringe Benefits	12,487.30	15,404.16	-2,916.86	81.1%
60130 · Communication Cost	2,367.24	1,807.00	560.24	131.0%
60135 · Postage & Freight	24.60	46.17	-21.57	53.3%
60145 · Contract Services	1,045,591.39	1,382,461.33	-336,869.94	75.6%
60195 · Equipment - Rental/Lease	0.00	359.25	-359.25	0.0%
60200 · Equipment and Other Capital	0.00	2,071.25	-2,071.25	0.0%
60210 · Bank Charges	48.00	79.75	-31.75	60.2%
60220 · Insurance	455.58	552.24	-96.66	82.5%
60240 · Maintenance and Repair	0.00	315.00	-315.00	0.0%
60250 · Materials and Supplies	579.20	116,440.41	-115,861.21	0.5%
60270 · Membership & Subscriptions	352.16	259.58	92.58	135.7%
60300 · Professional Services	1,595.69	3,390.93	-1,795.24	47.1%
60310 · Publication and Printing Cost	0.00	105.67	-105.67	0.0%
60330 · Rental Cost	8,331.54	8,974.84	-643.30	92.8%
60350 · Training and Education Cost	300.00	1,322.42	-1,022.42	22.7%
60370 · Travel Cost	253.77	3,665.50	-3,411.73	6.9%
60400 · Office Supplies & Furniture <1k	1,847.57	1,023.92	823.65	180.4%
60500 · Information Technology	311.65	857.50	-545.85	36.3%
60600 · Employee Related Expenses	285.05	301.33	-16.28	94.6%
60900 · Miscellaneous Expenses	264.64	5.83	258.81	4,539.3%
67800 · In-Kind Match Expense	0.00	6,166.67	-6,166.67	0.0%
<b>Total Expense</b>	<b>1,118,574.50</b>	<b>1,597,617.33</b>	<b>-479,042.83</b>	<b>70.0%</b>
<b>Net Income</b>	<b>2,117.52</b>	<b>0.00</b>	<b>2,117.52</b>	<b>100.0%</b>

**Early Learning Coalition of Santa Rosa County**  
**Profit & Loss Budget vs. Actual - YTD FY 2022-2023**  
**July 2022 through February 2023**

	Jul '22 - Feb 23	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
43400 · DOE/FLOEL Grants	9,721,823.80	12,676,746.72	-2,954,922.92	76.7%
43429 · Local Match	31,200.17	31,200.00	0.17	100.0%
43430 · Other Grants	8,334.00	5,556.00	2,778.00	150.0%
43450 · Interest Income-Restricted	98.47	176.00	-77.53	55.9%
44400 · TAP Program	486.20	16,573.32	-16,087.12	2.9%
44475 · UFLCL-ELF	2,910.00	1,353.32	1,556.68	215.0%
44500 · Public Contributions	232.40	0.00	232.40	100.0%
46400 · Other Types of Income	0.00	0.00	0.00	0.0%
46800 · In-Kind Match Revenue	41,446.27	49,333.36	-7,887.09	84.0%
<b>Total Income</b>	<b>9,806,531.31</b>	<b>12,780,938.72</b>	<b>-2,974,407.41</b>	<b>76.7%</b>
<b>Gross Profit</b>	<b>9,806,531.31</b>	<b>12,780,938.72</b>	<b>-2,974,407.41</b>	<b>76.7%</b>
<b>Expense</b>				
60000 · Salary & Wages	401,864.88	416,052.64	-14,187.76	96.6%
60050 · Fringe Benefits	102,299.55	123,233.32	-20,933.77	83.0%
60100 · Advertising & Public Relations	0.00	0.00	0.00	0.0%
60130 · Communication Cost	15,699.70	14,456.00	1,243.70	108.6%
60135 · Postage & Freight	294.67	369.32	-74.65	79.8%
60145 · Contract Services	9,077,910.81	11,059,690.68	-1,981,779.87	82.1%
60160 · Depreciation and Use Allowance	0.00	0.00	0.00	0.0%
60195 · Equipment - Rental/Lease	2,540.94	2,874.00	-333.06	88.4%
60200 · Equipment and Other Capital	0.00	16,570.00	-16,570.00	0.0%
60210 · Bank Charges	462.52	638.00	-175.48	72.5%
60220 · Insurance	3,573.44	4,417.96	-844.52	80.9%
60240 · Maintenance and Repair	6,958.07	2,520.00	4,438.07	276.1%
60250 · Materials and Supplies	35,095.58	931,523.36	-896,427.78	3.8%
60270 · Membership & Subscriptions	3,205.14	2,076.68	1,128.46	154.3%
60300 · Professional Services	25,959.40	27,127.36	-1,167.96	95.7%
60310 · Publication and Printing Cost	335.02	845.36	-510.34	39.6%
60330 · Rental Cost	65,731.36	71,798.68	-6,067.32	91.5%
60350 · Training and Education Cost	2,909.67	10,579.32	-7,669.65	27.5%
60370 · Travel Cost	5,060.02	29,324.04	-24,264.02	17.3%
60400 · Office Supplies & Furniture <1k	9,560.15	8,191.32	1,368.83	116.7%
60500 · Information Technology	3,361.88	6,860.00	-3,498.12	49.0%
60600 · Employee Related Expenses	1,366.54	2,410.64	-1,044.10	56.7%
60900 · Miscellaneous Expenses	1,262.65	46.68	1,215.97	2,704.9%
67800 · In-Kind Match Expense	41,446.27	49,333.36	-7,887.09	84.0%
<b>Total Expense</b>	<b>9,806,898.26</b>	<b>12,780,938.72</b>	<b>-2,974,040.46</b>	<b>76.7%</b>
<b>Net Income</b>	<b>-366.95</b>	<b>0.00</b>	<b>-366.95</b>	<b>100.0%</b>

Early Learning Coalition of Santa Rosa County  
**Reconciliation Summary**  
11000 - Regions, Period Ending 02/28/2023

*Valerie Bunker*  
*3/9/23*

	Feb 28, 23	
Beginning Balance		1,432,432.79
Cleared Transactions		
Checks and Payments - 109 items	-1,085,644.72	
Deposits and Credits - 7 items	10,946.99	
Total Cleared Transactions	-1,074,697.73	
Cleared Balance		357,735.06
Uncleared Transactions		
Checks and Payments - 21 items	-63,416.52	
Total Uncleared Transactions	-63,416.52	
Register Balance as of 02/28/2023		294,318.54
New Transactions		
Checks and Payments - 2 items	-26,400.00	
Deposits and Credits - 8 items	1,822,294.19	
Total New Transactions	1,795,894.19	
Ending Balance		2,090,212.73



## Early Learning Coalition of Santa Rosa County

## Reconciliation Detail

11000 - Regions, Period Ending 02/28/2023

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						1,432,432.79
Cleared Transactions						
Checks and Payments - 109 items						
Bill Pmt -Check	01/30/2023	12250	Owens Real Investm...	X	-5,221.30	-5,221.30
Bill Pmt -Check	01/30/2023	12251	Paul G & Susan J R...	X	-1,767.52	-6,988.82
Bill Pmt -Check	01/30/2023	12242	AT&T	X	-1,045.19	-8,034.01
Bill Pmt -Check	01/30/2023	12252	Principal Financial G...	X	-1,030.51	-9,064.52
Bill Pmt -Check	01/30/2023	12243	Complete Technolog...	X	-605.00	-9,669.52
Bill Pmt -Check	01/30/2023	12244	DMS Telecommunic...	X	-522.61	-10,192.13
Bill Pmt -Check	01/30/2023	12245	Empower Annuity In...	X	-381.25	-10,573.38
Bill Pmt -Check	01/30/2023	12253	United Way of West ...	X	-87.50	-10,660.88
Bill Pmt -Check	01/30/2023	12248	LegalShield	X	-78.70	-10,739.58
Bill Pmt -Check	01/30/2023	12241	AFLAC	X	-68.10	-10,807.68
Bill Pmt -Check	01/30/2023	12246	Florida Pest Control	X	-45.00	-10,852.68
Check	02/08/2023	282301	Employee Solutions	X	-29,359.37	-40,212.05
Check	02/08/2023	282302	Empower Annuity In...	X	-1,306.60	-41,518.65
Check	02/09/2023			X	-48.00	-41,566.65
Bill Pmt -Check	02/13/2023	12267	West Florida Baptist...	X	-186,575.40	-228,142.05
Bill Pmt -Check	02/13/2023	2152301	Children's Learning ...	X	-47,417.70	-275,559.75
Bill Pmt -Check	02/13/2023	12261	Holley By The Sea Y...	X	-17,226.00	-292,785.75
Bill Pmt -Check	02/13/2023	12255	Dandes Family Day ...	X	-13,800.00	-306,585.75
Bill Pmt -Check	02/13/2023	12266	Megela, Jennifer	X	-13,200.00	-319,785.75
Bill Pmt -Check	02/13/2023	12265	McCloskey, Cindy	X	-13,200.00	-332,985.75
Bill Pmt -Check	02/13/2023	12254	Bartlett Family Day ...	X	-13,200.00	-346,185.75
Bill Pmt -Check	02/13/2023	12263	Lee, Priscilla	X	-13,200.00	-359,385.75
Bill Pmt -Check	02/13/2023	12260	Hardin, Charlotte	X	-13,200.00	-372,585.75
Bill Pmt -Check	02/13/2023	12258	Glassman, Bryttani	X	-12,000.00	-384,585.75
Bill Pmt -Check	02/13/2023	12264	Mazour, Mary	X	-12,000.00	-396,585.75
Bill Pmt -Check	02/13/2023	12277	Regions Bank	X	-2,694.34	-399,280.09
Bill Pmt -Check	02/13/2023	12274	Office Pride	X	-1,627.00	-400,907.09
Bill Pmt -Check	02/13/2023	12268	AT&T	X	-1,058.50	-401,965.59
Bill Pmt -Check	02/13/2023	12284	Tarver, Melanie	X	-1,000.00	-402,965.59
Bill Pmt -Check	02/13/2023	12286	Verizon Wireless	X	-451.36	-403,416.95
Bill Pmt -Check	02/13/2023	12285	The Discovery Source	X	-448.00	-403,864.95
Bill Pmt -Check	02/13/2023	12278	RJ Young Company	X	-367.22	-404,232.17
Bill Pmt -Check	02/13/2023	12271	FPL Northwest FL	X	-348.21	-404,580.38
Bill Pmt -Check	02/13/2023	12282	Slepica, Amanda	X	-300.00	-404,880.38
Bill Pmt -Check	02/13/2023	12269	Beck, Tanya	X	-225.00	-405,105.38
Bill Pmt -Check	02/13/2023	12283	Staples Advantage	X	-174.47	-405,279.85
Bill Pmt -Check	02/13/2023	12279	Santa Rosa County ...	X	-125.00	-405,404.85
Bill Pmt -Check	02/13/2023	12270	Complete Technolog...	X	-120.00	-405,524.85
Bill Pmt -Check	02/13/2023	12280	Saye, Megan	X	-45.56	-405,570.41
Bill Pmt -Check	02/13/2023	12272	Gibson, Wendy	X	-45.17	-405,615.58
Bill Pmt -Check	02/13/2023	12276	Redwire	X	-39.27	-405,654.85
Bill Pmt -Check	02/14/2023	12287	Goleman, Aaron	X	-170.00	-405,824.85
Bill Pmt -Check	02/14/2023	12288	Peacher, Mary Chan...	X	-20.55	-405,845.40
Bill Pmt -Check	02/21/2023	2212322	Kids Discovery 6	X	-45,115.91	-450,961.31
Bill Pmt -Check	02/21/2023	2212335	Santa Rosa County ...	X	-37,296.95	-488,258.26
Bill Pmt -Check	02/21/2023	2212312	Deliverance Tabern...	X	-35,774.67	-524,032.93
Bill Pmt -Check	02/21/2023	2212302	Beginning Our Futur...	X	-26,002.73	-550,035.66
Bill Pmt -Check	02/21/2023	2212334	Royal Cub Academy...	X	-18,882.23	-568,917.89
Bill Pmt -Check	02/21/2023	2212339	Young Achievers Pr...	X	-16,227.00	-585,144.89
Bill Pmt -Check	02/21/2023	2212305	Capstone Academy ...	X	-12,637.18	-597,782.07
Bill Pmt -Check	02/21/2023	2212309	Childcare Network O...	X	-12,394.13	-610,176.20
Bill Pmt -Check	02/21/2023	2212330	Paradise Child Deve...	X	-12,281.54	-622,457.74
Bill Pmt -Check	02/21/2023	2212303	Berryhill Afterschool ...	X	-12,180.15	-634,637.89
Bill Pmt -Check	02/21/2023	2212337	The Gingerbread Ho...	X	-9,682.32	-644,320.21
Bill Pmt -Check	02/21/2023	2212321	Kids Discovery 5	X	-8,700.58	-653,020.79
Bill Pmt -Check	02/21/2023	2212308	Childcare Network N...	X	-7,420.97	-660,441.76
Bill Pmt -Check	02/21/2023	2212311	Curious Apples	X	-7,328.50	-667,770.26
Bill Pmt -Check	02/21/2023	2212333	Riley Large Family ...	X	-5,572.74	-673,343.00
Bill Pmt -Check	02/21/2023	2212316	Grow With Us Learn...	X	-5,094.93	-678,437.93
Bill Pmt -Check	02/21/2023	2212320	Kids Discovery 2	X	-4,466.69	-682,904.62
Bill Pmt -Check	02/21/2023	2212301	A Touch of Love Chi...	X	-3,830.90	-686,735.52
Bill Pmt -Check	02/21/2023	2212306	Carolyn Faison Fami...	X	-3,683.85	-690,419.37
Bill Pmt -Check	02/21/2023	2212328	Ministry Village Earl...	X	-2,813.20	-693,232.57
Bill Pmt -Check	02/21/2023	2212327	Little Warriors Presc...	X	-2,748.55	-695,981.12
Bill Pmt -Check	02/21/2023	2212324	La Petite Academy Inc	X	-2,590.90	-698,572.02

## Early Learning Coalition of Santa Rosa County

## Reconciliation Detail

11000 - Regions, Period Ending 02/28/2023

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	02/21/2023	2212310	Children's Center	X	-2,535.45	-701,107.47
Bill Pmt -Check	02/21/2023	2212325	Leslie Family Day C...	X	-2,161.72	-703,269.19
Bill Pmt -Check	02/21/2023	2212318	Hatchlings Academy	X	-2,138.09	-705,407.28
Bill Pmt -Check	02/21/2023	2212317	Grow With Us Learn...	X	-1,949.30	-707,356.58
Bill Pmt -Check	02/21/2023	2212304	Bright Starz Learnin...	X	-1,855.64	-709,212.22
Bill Pmt -Check	02/21/2023	2212307	Childcare Network J...	X	-1,716.06	-710,928.28
Bill Pmt -Check	02/21/2023	2212315	Grow With Us Learn...	X	-1,514.96	-712,443.24
Bill Pmt -Check	02/21/2023	2212336	St. Ann's Discovery ...	X	-1,509.76	-713,953.00
Bill Pmt -Check	02/21/2023	2212329	Nanny's New Beginn...	X	-1,505.60	-715,458.60
Bill Pmt -Check	02/21/2023	2212323	Klein Family Day Ca...	X	-1,089.40	-716,548.00
Bill Pmt -Check	02/21/2023	2212319	Holt Academy, Inc.	X	-1,020.55	-717,568.55
Bill Pmt -Check	02/21/2023	2212332	Pullum YMCA	X	-799.40	-718,367.95
Bill Pmt -Check	02/21/2023	2212313	Destiny's Child Lear...	X	-700.00	-719,067.95
Bill Pmt -Check	02/21/2023	2212314	First United Methodi...	X	-583.10	-719,651.05
Bill Pmt -Check	02/21/2023	2212331	Presley Family Day ...	X	-527.12	-720,178.17
Bill Pmt -Check	02/21/2023	2212338	UWF Educational R...	X	-443.80	-720,621.97
Bill Pmt -Check	02/21/2023	2212326	Little Red School Ho...	X	-303.71	-720,925.68
Check	02/22/2023	2222304	Employee Solutions	X	-28,680.26	-749,605.94
Check	02/22/2023	2222305	Empower Annuity In...	X	-1,790.05	-751,395.99
Bill Pmt -Check	02/24/2023	12301	Saye, Megan	X	-462.61	-751,858.60
Bill Pmt -Check	02/24/2023	12299	Hauth, Kim	X	-153.60	-752,012.20
Bill Pmt -Check	02/28/2023	2282320	Santa Rosa County ...	X	-80,409.50	-832,421.70
Bill Pmt -Check	02/28/2023	2282315	Kids Discovery 6	X	-36,260.45	-868,682.15
Bill Pmt -Check	02/28/2023	2282310	Curious Apples	X	-20,233.70	-888,915.85
Bill Pmt -Check	02/28/2023	2282318	Navarre United Meth...	X	-19,671.61	-908,587.46
Bill Pmt -Check	02/28/2023	2282313	Grow With Us Learn...	X	-19,462.06	-928,049.52
Bill Pmt -Check	02/28/2023	2282323	St. Paul Preschool	X	-15,892.94	-943,942.46
Bill Pmt -Check	02/28/2023	2282307	Children's Place Pre...	X	-14,502.14	-958,444.60
Bill Pmt -Check	02/28/2023	2282322	St. Ann's Discovery ...	X	-13,372.73	-971,817.33
Bill Pmt -Check	02/28/2023	2282314	Kids Discovery 5	X	-12,653.57	-984,470.90
Bill Pmt -Check	02/28/2023	2282316	Little Warriors Presc...	X	-12,199.63	-996,670.53
Bill Pmt -Check	02/28/2023	2282308	Coastline Christian ...	X	-11,949.90	-1,008,620.43
Bill Pmt -Check	02/28/2023	2282309	Connect Christian A...	X	-10,915.95	-1,019,536.38
Bill Pmt -Check	02/28/2023	2282312	Good Shepherd Lut...	X	-8,675.42	-1,028,211.80
Bill Pmt -Check	02/28/2023	2282302	Beginning Our Futur...	X	-7,991.00	-1,036,202.80
Bill Pmt -Check	02/28/2023	2282321	SRCS-Gulf Breeze ...	X	-7,960.50	-1,044,163.30
Bill Pmt -Check	02/28/2023	2282304	Childcare Network N...	X	-7,808.00	-1,051,971.30
Bill Pmt -Check	02/28/2023	2282305	Childcare Network O...	X	-7,252.90	-1,059,224.20
Bill Pmt -Check	02/28/2023	2282303	Capstone Academy ...	X	-5,503.74	-1,064,727.94
Bill Pmt -Check	02/28/2023	2282301	Beach Kids Learning...	X	-5,433.88	-1,070,161.82
Bill Pmt -Check	02/28/2023	2282306	Children's Learning ...	X	-5,184.31	-1,075,346.13
Bill Pmt -Check	02/28/2023	2282311	Duck Duck Kids LLC	X	-4,587.20	-1,079,933.33
Bill Pmt -Check	02/28/2023	2282319	Royal Cub Academy...	X	-3,606.89	-1,083,540.22
Bill Pmt -Check	02/28/2023	2282317	Nanny's New Beginn...	X	-2,104.50	-1,085,644.72
Total Checks and Payments					-1,085,644.72	-1,085,644.72
Deposits and Credits - 7 items						
Deposit	02/01/2023			X	1,370.00	1,370.00
Deposit	02/08/2023			X	550.00	1,920.00
Deposit	02/10/2023			X	9.06	1,929.06
Bill Pmt -Check	02/13/2023	12275	Peacher, Mary Chan...	X	0.00	1,929.06
Deposit	02/17/2023			X	8,349.16	10,278.22
Deposit	02/24/2023			X	660.00	10,938.22
Deposit	02/28/2023			X	8.77	10,946.99
Total Deposits and Credits					10,946.99	10,946.99
Total Cleared Transactions					-1,074,697.73	-1,074,697.73
Cleared Balance					-1,074,697.73	357,735.06
Uncleared Transactions						
Checks and Payments - 21 items						
Bill Pmt -Check	12/09/2022	12208	Tarver, Melanie		-27.99	-27.99
Bill Pmt -Check	01/30/2023	12249	Office Depot		-204.59	-232.58
Bill Pmt -Check	02/13/2023	12257	Eubank Family Child...		-13,200.00	-13,432.58
Bill Pmt -Check	02/13/2023	12256	Dara's Playhouse		-13,200.00	-26,632.58
Bill Pmt -Check	02/13/2023	12262	Kidco Home Daycar...		-13,200.00	-39,832.58

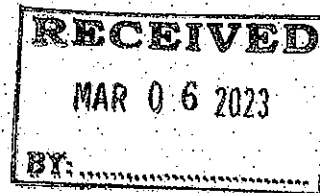


## Early Learning Coalition of Santa Rosa County

## Reconciliation Detail

11000 - Regions, Period Ending 02/28/2023

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	02/13/2023	C 12259	Gordon Family Day ...		-13,200.00	-53,032.58
Bill Pmt -Check	02/13/2023	12281	Schundelmier, Cindy		-18.24	-53,050.82
Bill Pmt -Check	02/13/2023	12273	Office Depot		-16.09	-53,066.91
Bill Pmt -Check	02/24/2023	C 12294	Owens Real Investm...		-5,221.30	-58,288.21
Bill Pmt -Check	02/24/2023	12295	Paul G & Susan J R...		-1,767.52	-60,055.73
Bill Pmt -Check	02/24/2023	C 12296	Principal Financial G...		-748.47	-60,804.20
Bill Pmt -Check	02/24/2023	C 12292	DMS Telecommunic...		-528.87	-61,333.07
Bill Pmt -Check	02/24/2023	C 12290	Association of Early ...		-450.00	-61,783.07
Bill Pmt -Check	02/24/2023	C 12291	Complete Technolog...		-400.00	-62,183.07
Bill Pmt -Check	02/24/2023	C 12298	Teachstone		-300.00	-62,483.07
Bill Pmt -Check	02/24/2023	C 12297	Staples Advantage		-220.25	-62,703.32
Bill Pmt -Check	02/24/2023	12302	Schundelmier, Cindy		-208.00	-62,911.32
Bill Pmt -Check	02/24/2023	C 12303	Stuckey, Melissa		-208.00	-63,119.32
Bill Pmt -Check	02/24/2023	C 12300	Peterson Shannon		-150.40	-63,269.72
Bill Pmt -Check	02/24/2023	C 12293	LegalShield		-78.70	-63,348.42
Bill Pmt -Check	02/24/2023	C 12289	AFLAC		-68.10	-63,416.52
Total Checks and Payments					-63,416.52	-63,416.52
Total Uncleared Transactions					-63,416.52	-63,416.52
Register Balance as of 02/28/2023					-1,138,114.25	294,318.54
<b>New Transactions</b>						
<b>Checks and Payments - 2 items</b>						
Bill Pmt -Check	03/08/2023	12305	Kidco Home Daycar...		-13,200.00	-13,200.00
Bill Pmt -Check	03/08/2023	12304	Dara's Playhouse		-13,200.00	-26,400.00
Total Checks and Payments					-26,400.00	-26,400.00
<b>Deposits and Credits - 8 items</b>						
Deposit	03/03/2023				54.91	54.91
Deposit	03/03/2023				400,995.85	401,050.76
Deposit	03/03/2023				1,052,857.01	1,453,907.77
Deposit	03/06/2023				431.57	1,454,339.34
Deposit	03/06/2023				50,894.25	1,505,233.59
Deposit	03/06/2023				290,660.60	1,795,894.19
Deposit	03/08/2023	DEP	Dara's Playhouse		13,200.00	1,809,094.19
Deposit	03/08/2023	DEP	Kidco Home Daycar...		13,200.00	1,822,294.19
Total Deposits and Credits					1,822,294.19	1,822,294.19
Total New Transactions					1,795,894.19	1,795,894.19
Ending Balance					657,779.94	2,090,212.73



*Value Bank 3/9/23*


 0026165 01 AV 0468 001  
 SANTA ROSA COUNTY SCHOOL READINESS COALITION  
 OF SANTA ROSA COUNTY  
 6479 CAROLINE ST. STE A  
 MILTON FL 32570-4549

**ACCOUNT #** 3401011251

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### BUSINESS INTEREST CHECKING

February 1, 2023 through February 28, 2023

#### SUMMARY

<b>Beginning Balance</b>	<b>\$1,432,432.79</b>	<b>Minimum Daily Balance</b>	<b>\$357.726</b>
Deposits & Credits	\$10,938.22 +	Average Monthly Statement Balance	\$1,145.031
Net Interest Earned	\$8.77 +	Annual Percentage Yield Earned	0.01%
Withdrawals	\$757,266.78 -	Interest This Period	\$8.77
Fees	\$48.00 -	Average Collected Balance	\$1,143,838.90
Automatic Transfers	\$0.00 +	2023 YTD Interest	\$33.14
Checks	\$328,329.94 -		
<b>Ending Balance</b>	<b>\$357,735.06</b>		

#### DEPOSITS & CREDITS

02/01	University of FL Edl Pymnts Santa Rosa CO Ap0000960248	1,370.00 ✓
02/08	University of FL Edl Pymnts Santa Rosa CO Ap0000962164	550.00 ✓
02/10	Amznj07lcyd Amazonsmil S R CO School 4kdzyosmi0ogz6	9.06 ✓
02/17	Deposit - Thank You	8,349.16 ✓
02/24	University of FL Edl Pymnts Santa Rosa CO Ap0000966614	660.00 ✓
<b>Total Deposits &amp; Credits</b>		<b>\$10,938.22</b>

#### INTEREST

02/28	Interest Payment	8.77 ✓
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#### WITHDRAWALS

02/08	Hhg III Earlylearn Early Learning 526	29,359.37 ✓
02/09	Empower Empower 0005santa Rosa 697918501097	1,306.60 ✓
02/15	Early Learning C Corp Pay Early Lea -Sett-Tms ACH	47,417.70 ✓
02/21	Early Learning C Corp Pay Early Lea -Sett-Tms ACH	315,080.28 ✓
02/22	Hhg III Earlylearn Early Learning 526	28,680.26 ✓
02/23	Empower Empower 0005santa Rosa 699086157110	1,790.05 ✓
02/28	Early Learning C Corp Pay Early Lea -Sett-Tms ACH	333,632.52 ✓
<b>Total Withdrawals</b>		<b>\$757,266.78</b>

For all your banking needs, please call Regions Preferred Banking Center at 1-800-761-2265 or visit us on the Internet at [www.regions.com](http://www.regions.com). (TTY/TDD 1-800-374-5791)



**Thank You For Banking With Regions!**  
 2023 Regions Bank Member FDIC. All loans subject to credit approval.

SANTA ROSA COUNTY SCHOOL READINESS COALITION  
OF SANTA ROSA COUNTY  
6479 CAROLINE ST STE A  
MILTON FL 32570-4549

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**FEES**

02/09	Analysis Charge	01-23	48.00
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**CHECKS**

Date	Check No.	Amount	Date	Check No.	Amount
02/07	12241	68.10✓	02/22	12268	1,058.50✓
02/08	12242	1,045.19✓	02/17	12269	225.00✓
02/02	12243	605.00✓	02/16	12270	120.00✓
02/07	12244	522.61✓	02/17	12271	348.21✓
02/13	12245	381.25✓	02/28	12272	45.17✓
02/03	12246	45.00✓	02/17	12274 *	1,627.00✓
02/06	12248 *	78.70✓	02/21	12276 *	39.27✓
02/06	12250 *	5,221.30✓	02/21	12277	2,694.34✓
02/27	12251	1,767.52✓	02/17	12278	367.22✓
02/07	12252	1,030.51✓	02/16	12279	125.00✓
02/06	12253	87.50✓	02/24	12280	45.56✓
02/16	12254	13,200.00✓	02/17	12282 *	300.00✓
02/16	12255	13,800.00✓	02/17	12283	174.47✓
02/17	12258 *	12,000.00✓	02/22	12284	1,000.00✓
02/16	12260 *	13,200.00✓	02/21	12285	448.00✓
02/24	12261	17,226.00✓	02/24	12286	451.36✓
02/16	12263 *	13,200.00✓	02/21	12287	170.00✓
02/16	12264	12,000.00✓	02/15	12288	20.55✓
02/27	12265	13,200.00✓	02/27	12299 *	153.60✓
02/16	12266	13,200.00✓	02/24	12301 *	462.61✓
02/17	12267	186,575.40✓			

Total Checks \$328,329.94

\* Break In Check Number Sequence.

**DAILY BALANCE SUMMARY**

Date	Balance	Date	Balance	Date	Balance
02/01	1,433,802.79	02/09	1,394,934.91	02/21	756,579.44
02/02	1,433,197.79	02/10	1,394,943.97	02/22	725,840.68
02/03	1,433,152.79	02/13	1,394,562.72	02/23	724,050.63
02/06	1,426,720.10	02/15	1,333,924.47	02/24	706,525.10
02/07	1,425,098.88	02/16	1,268,279.47	02/27	691,403.98
02/08	1,396,289.51	02/17	1,075,011.33	02/28	357,735.06

You may request account disclosures containing  
terms, fees, and rate information (if applicable)  
for your account by contacting any Regions office.

SANTA ROSA COUNTY SCHOOL READINESS COAL  
OF SANTA ROSA COUNTY  
6479 CAROLINE ST STE A  
MILTON FL 32570-4549

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SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12241  
6400 Justice Ave Milton, FL 32570  
1/20/2023  
\$ 68.10  
AFLAC  
Stdy-Eight and 10/100  
AFLAC  
ABC Romance Processing Service  
1922 Wynton Road  
Columbia, GA 31904-4797  
January 2023 W441  
Melina Shubey

Check# 12241 02/07/2023 \$68.10

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12242  
6400 Justice Ave Milton, FL 32570  
1/26/2023  
\$ 1045.19  
AT&T  
One Thousand Forty-Five and 10/100  
AT&T  
PO BOX 5014  
CAROL BIRNBAUM, 67187-5014  
December 2022 and January 2023  
Melina Shubey

Check# 12242 02/06/2023 \$1045.19

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12243  
6400 Justice Ave Milton, FL 32570  
1/20/2023  
\$ 605.00  
Complete Technology Solutions Group  
Six Hundred Five and 00/100  
Complete Technology Solutions Group  
6000 Woodbine Rd  
Pawtucket, RI 02871  
Melina Shubey

Check# 12243 02/02/2023 \$605.00

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12244  
6400 Justice Ave Milton, FL 32570  
1/20/2023  
\$ 522.61  
DIME Telecommunications  
Five Hundred Twenty-Two and 61/100  
DIME Director of Telecommunications  
PO Box 6448  
Tallahassee, FL 32314-6448  
January 2023  
Melina Shubey

Check# 12244 02/07/2023 \$522.61

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12245  
6400 Justice Ave Milton, FL 32570  
1/30/2023  
\$ 381.25  
Employer Agency Inc of America  
Three Hundred Eighty-One and 25/100  
Employer Agency Inc of America  
PO Box 82594  
Philadelphia, PA 19155-0784  
January 2023  
Melina Shubey

Check# 12245 02/13/2023 \$381.25

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12246  
6400 Justice Ave Milton, FL 32570  
1/30/2023  
\$ 45.00  
Florida Pest Control & Chemical Co  
Forty-Five and 00/100  
Florida Pest Control  
4225 Oliver Ln  
Milton, FL 32575-4506  
January 2023  
Melina Shubey

Check# 12246 02/03/2023 \$45.00

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12248  
6400 Justice Ave Milton, FL 32570  
1/30/2023  
\$ 78.70  
LegalShield  
Seventy-Eight and 70/100  
LegalShield  
P.O. Box 88900  
Dallas, TX 75288-9448  
January 2023  
Melina Shubey

Check# 12248 02/06/2023 \$78.70

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12250  
6400 Justice Ave Milton, FL 32570  
1/30/2023  
\$ 5221.30  
Oreca Real Investments LLC  
Five Thousand Two Hundred Twenty-One and 30/100  
Oreca Real Investments LLC  
1447 Fernside Rd  
Atlanta, GA 30309  
February 2023  
Melina Shubey

Check# 12250 02/06/2023 \$5221.30

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12251  
6400 Justice Ave Milton, FL 32570  
1/30/2023  
\$ 1767.52  
Paul O & Susan J Robinson Living Trust  
One Thousand Seven Hundred Eighty-Six and 52/100  
Paul O & Susan J Robinson Living Trust  
PO Box 742  
Pawnee, WY 82405  
February 2023 2020 and 2021  
Melina Shubey

Check# 12251 02/27/2023 \$1767.52

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12252  
6400 Justice Ave Milton, FL 32570  
1/30/2023  
\$ 1030.51  
PLIC - 690 Grand Island  
Over Thousand Three and 51/100  
Principal Life Insurance Company  
P.O. Box 7200  
Urbana, IL 62901-7200  
February 2023  
Melina Shubey

Check# 12252 02/07/2023 \$1030.51

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12253  
6400 Justice Ave Milton, FL 32570  
1/30/2023  
\$ 87.50  
United Way of West FL  
Eighty-Seven and 50/100  
United Way of West Florida  
1501 W Government St  
Panama City, FL 32302  
February 2023  
Melina Shubey

Check# 12253 02/06/2023 \$87.50

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12254  
6400 Justice Ave Milton, FL 32570  
2/19/2023  
\$ 13200.00  
Revised Family Day Care Home  
Thirteen Thousand Two Hundred and 00/100  
Revised Family Day Care Home  
6501 Rockledge Blvd  
Naples, FL 34108  
APPA R42 Part 28 no  
Melina Shubey

Check# 12254 02/16/2023 \$13200.00

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12255  
6400 Justice Ave Milton, FL 32570  
2/19/2023  
\$ 13800.00  
Carrillo Cruz  
Between Thousand Eight Hundred and 00/100  
Carrillo Cruz  
3378 Victory Street  
Naples, FL 34108  
APPA R42 Part 28 no  
Melina Shubey

Check# 12255 02/16/2023 \$13800.00

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12258  
6400 Justice Ave Milton, FL 32570  
2/19/2023  
\$ 12000.00  
Gleason, Bryant  
Twelve Thousand and 00/100  
Dyckman  
1508 E Broadway  
Out Street FL 32553  
APPA R42 Part 28 no  
Melina Shubey

Check# 12258 02/17/2023 \$12000.00

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12260  
6400 Justice Ave Milton, FL 32570  
2/19/2023  
\$ 13200.00  
Herd, Charlotte  
Thirteen Thousand Two Hundred and 00/100  
Charlotte Herd  
Herd's Family Daycare Home  
6774 Central Blvd  
Naples, FL 34108  
APPA R42 Part 28 no  
Melina Shubey

Check# 12260 02/15/2023 \$13200.00

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12261  
6400 Justice Ave Milton, FL 32570  
2/19/2023  
\$ 17226.00  
Haley By The Sea Youth Program  
Seventeen Thousand Two Hundred Twenty-Six and 00/100  
Haley By The Sea Youth Program  
5544 Myrtle Pkwy  
Naples, FL 34108  
APPA R42 Part 28 no  
Melina Shubey

Check# 12261 02/24/2023 \$17226.00

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12263  
6400 Justice Ave Milton, FL 32570  
2/19/2023  
\$ 13200.00  
Lee, Phyllis  
Thirteen Thousand Two Hundred and 00/100  
Phyllis Lee  
1914 Edgewood Dr  
Naples, FL 34108  
APPA R42 Part 28 no  
Melina Shubey

Check# 12263 02/16/2023 \$13200.00

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 12264  
6400 Justice Ave Milton, FL 32570  
2/19/2023  
\$ 12000.00  
Mapou, Mary  
Twelve Thousand and 00/100  
Mary Mapou  
7209 Shasta Street  
Naples, FL 34108  
APPA R42 Part 28 no  
Melina Shubey

Check# 12264 02/16/2023 \$12000.00



SANTA ROSA COUNTY SCHOOL READINESS COALITION  
OF SANTA ROSA COUNTY  
6479 CAROLINE ST STE A  
MILTON FL 32570-4549

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SANTA ROSA CO. SCHOOL READINESS COALITION INC. 6479 CAROLINE ST STE A MILTON, FL 32570

MEMO BANK 12265 2/13/2023 \$ 13,200.00

PAY TO THE ORDER OF: McChesney, Dorey

Thirteen Thousand Two Hundred and 00/100

Cheryl McChesney  
2010 Huntington Lane  
Milton, FL 32570

MEMO APPA 12128 No

PD12265# 00631046680 3401011251#

Check# 12265 02/27/2023 \$13200.00

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 6479 CAROLINE ST STE A MILTON, FL 32570

MEMO BANK 12266 2/13/2023 \$ 13,200.00

PAY TO THE ORDER OF: Hedges, Jennifer

Thirteen Thousand Two Hundred and 00/100

Jennifer Hedges  
1800 Bay Forest Dr  
Orlando, FL 32830

MEMO APPA 12128 No

PD12266# 00631046680 3401011251#

Check# 12266 02/16/2023 \$13200.00

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 6479 CAROLINE ST STE A MILTON, FL 32570

MEMO BANK 12267 2/13/2023 \$ 18,657.40

PAY TO THE ORDER OF: Wind Florida Bayfield Academy

Eighteen Thousand Six Hundred Fifty Seven and 40/100

Wind Florida Bayfield Academy  
1001 New Rd  
Milton, FL 32570

MEMO APPA 12128 No

PD12267# 00631046680 3401011251#

Check# 12267 02/17/2023 \$18657.40

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 6479 CAROLINE ST STE A MILTON, FL 32570

MEMO BANK 12268 2/13/2023 \$ 1,058.50

PAY TO THE ORDER OF: AT&T

One Thousand Fifty Eight and 50/100

AT&T  
PO BOX 2514  
CAROL STREAM, IL 60187-0514

MEMO APPA 12128 No

PD12268# 00631046680 3401011251#

Check# 12268 02/22/2023 \$1058.50

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 6479 CAROLINE ST STE A MILTON, FL 32570

MEMO BANK 12269 2/13/2023 \$ 225.00

PAY TO THE ORDER OF: Tech, Tanya

Two Hundred Twenty Five and 00/100

Tanya Tech  
7000 La Brea St  
Pensacola, FL 32514

MEMO APPA 12128 No

PD12269# 00631046680 3401011251#

Check# 12269 02/17/2023 \$225.00

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 6479 CAROLINE ST STE A MILTON, FL 32570

MEMO BANK 12270 2/13/2023 \$ 120.00

PAY TO THE ORDER OF: Complete Technology Solutions Group

One Hundred Twenty and 00/100

Complete Technology Solutions Group  
200 Woodbine Rd  
Pine FL 33971

MEMO APPA 12128 No

PD12270# 00631046680 3401011251#

Check# 12270 02/16/2023 \$120.00

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 6479 CAROLINE ST STE A MILTON, FL 32570

MEMO BANK 12271 2/13/2023 \$ 348.21

PAY TO THE ORDER OF: FPL Northwest FL

Three Hundred Forty Eight and 21/100

FPL Northwest FL  
PO BOX 25090  
Miami FL 33102-0590

MEMO APPA 12128 No

PD12271# 00631046680 3401011251#

Check# 12271 02/17/2023 \$348.21

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 6479 CAROLINE ST STE A MILTON, FL 32570

MEMO BANK 12272 2/13/2023 \$ 45.17

PAY TO THE ORDER OF: Office, Wendy

Forty Five and 17/100

Wendy Office

MEMO APPA 12128 No

PD12272# 00631046680 3401011251#

Check# 12272 02/28/2023 \$45.17

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 6479 CAROLINE ST STE A MILTON, FL 32570

MEMO BANK 12274 2/13/2023 \$ 1,627.00

PAY TO THE ORDER OF: Office, Phil

One Thousand Six Hundred Twenty Seven and 00/100

Office Phil  
3400 East Lake Road, Suite 202  
Palm Harbor, FL 34640

MEMO APPA 12128 No

PD12274# 00631046680 3401011251#

Check# 12274 02/17/2023 \$1627.00

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 6479 CAROLINE ST STE A MILTON, FL 32570

MEMO BANK 12276 2/13/2023 \$ 39.27

PAY TO THE ORDER OF: Radio, Robert

Thirty Nine and 27/100

Robert  
1106 Thomondale Rd  
Tishomingo, FL 32304-0272

MEMO APPA 12128 No

PD12276# 00631046680 3401011251#

Check# 12276 02/21/2023 \$39.27

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 6479 CAROLINE ST STE A MILTON, FL 32570

MEMO BANK 12277 2/13/2023 \$ 2,694.34

PAY TO THE ORDER OF: Regions Bank

Two Thousand Six Hundred Ninety Four and 34/100

Regions Bank  
P O Box 3224  
Birmingham AL 35204

MEMO APPA 12128 No

PD12277# 00631046680 3401011251#

Check# 12277 02/21/2023 \$2694.34

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 6479 CAROLINE ST STE A MILTON, FL 32570

MEMO BANK 12278 2/13/2023 \$ 367.22

PAY TO THE ORDER OF: RJ Young Company

Three Hundred Sixty Seven and 22/100

RJ Young Company  
PO Box 20412  
Mesa, AZ 85220-0412

MEMO APPA 12128 No

PD12278# 00631046680 3401011251#

Check# 12278 02/17/2023 \$367.22

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 6479 CAROLINE ST STE A MILTON, FL 32570

MEMO BANK 12279 2/13/2023 \$ 125.00

PAY TO THE ORDER OF: Santa Rosa County Chamber of Commerce

One Hundred Twenty Five and 00/100

Santa Rosa County Chamber of Commerce  
4318 Ardian Blvd  
Milton, FL 32570

MEMO APPA 12128 No

PD12279# 00631046680 3401011251#

Check# 12279 02/16/2023 \$125.00

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 6479 CAROLINE ST STE A MILTON, FL 32570

MEMO BANK 12280 2/13/2023 \$ 45.56

PAY TO THE ORDER OF: Sosa, Megan

Forty Five and 56/100

Megan Sosa

MEMO APPA 12128 No

PD12280# 00631046680 3401011251#

Check# 12280 02/24/2023 \$45.56

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 6479 CAROLINE ST STE A MILTON, FL 32570

MEMO BANK 12282 2/13/2023 \$ 300.00

PAY TO THE ORDER OF: Slopica, Amanda

Three Hundred and 00/100

Amanda Slopica  
1042 N. Line  
Newport FL 32566

MEMO APPA 12128 No

PD12282# 00631046680 3401011251#

Check# 12282 02/17/2023 \$300.00

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 6479 CAROLINE ST STE A MILTON, FL 32570

MEMO BANK 12283 2/13/2023 \$ 174.47

PAY TO THE ORDER OF: Slopica, Amanda

One Hundred Seventy Four and 47/100

Slopica, Amanda  
PO Box 108719  
Atlanta GA 30308-0719

MEMO APPA 12128 No

PD12283# 00631046680 3401011251#

Check# 12283 02/17/2023 \$174.47

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 6479 CAROLINE ST STE A MILTON, FL 32570

MEMO BANK 12284 2/13/2023 \$ 1,000.00

PAY TO THE ORDER OF: Turner, Melinda

One Thousand and 00/100

Melinda Turner  
8320 E Bay Blvd  
Orlando, FL 32815

MEMO APPA 12128 No

PD12284# 00631046680 3401011251#

Check# 12284 02/22/2023 \$1000.00

SANTA ROSA CO. SCHOOL READINESS COALITION INC. 6479 CAROLINE ST STE A MILTON, FL 32570

MEMO BANK 12285 2/13/2023 \$ 448.00

PAY TO THE ORDER OF: The Discovery Store

Four Hundred Forty Eight and 00/100

The Discovery Store  
1224 Parkway Dr  
Vista CA 92081

MEMO APPA 12128 No

PD12285# 00631046680 3401011251#

Check# 12285 02/21/2023 \$448.00

# Florida's Division of Early Learning SLIDING FEE SCHEDULE

ELC of Santa Rosa County  
Effective July 1, 2022

## DAILY FEE

----- Annual Gross Income - Number of persons in Family -----

Full-Time	Part-Time	FPL as indicated unless exceeds	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
1.00	0.50	85% SMI	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		50%FPL	6,795	9,155	11,515	13,875	16,235	18,595	20,955	23,315	25,675	28,035	30,395	32,755	35,115	37,475	39,835
1.80	0.90		6,796	9,156	11,516	13,876	16,236	18,596	20,956	23,316	25,676	28,036	30,396	32,756	35,116	37,476	39,836
		75%FPL	10,193	13,733	17,273	20,813	24,353	27,893	31,433	34,973	38,513	42,053	45,593	49,133	52,673	56,213	59,753
2.60	1.30		10,194	13,734	17,274	20,814	24,354	27,894	31,434	34,974	38,514	42,054	45,594	49,134	52,674	56,214	59,754
			13,589	18,309	23,029	27,749	32,469	37,189	41,909	46,629	51,349	56,069	60,789	65,509	70,229	74,949	79,669
3.40	1.70		13,590	18,310	23,030	27,750	32,470	37,190	41,910	46,630	51,350	56,070	60,790	65,510	70,230	74,950	79,670
		FPL	15,855	21,362	26,869	32,376	37,883	43,390	48,896	54,403	59,910	65,417	70,924	76,431	81,937	87,444	92,951
4.40	2.20		15,856	21,363	26,870	32,377	37,884	43,391	48,897	54,404	59,911	65,418	70,925	76,432	81,938	87,445	92,952
			18,121	24,415	30,708	37,002	43,295	49,589	55,883	62,176	68,470	74,764	81,057	87,351	93,645	99,938	106,232
5.20	2.60		18,122	24,416	30,709	37,003	43,296	49,590	55,884	62,177	68,471	74,765	81,058	87,352	93,646	99,939	106,233
		85% SMI														107,508	109,576
		150%FPL	20,385	27,465	34,545	41,625	48,705	55,785	62,865	69,945	77,025	84,105	91,185	98,265	105,345	112,425	119,505
6.00	3.00		20,386	27,466	34,546	41,626	48,706	55,786	62,866	69,946	77,026	84,106	91,186	98,266	105,346	112,426	119,506
			21,177	28,532	35,888	43,243	50,598	57,953	65,308	72,664	80,019	87,374	94,729	102,084	109,439	116,795	124,150
7.00	3.50		21,178	28,533	35,889	43,244	50,599	57,954	65,309	72,665	80,020	87,375	94,730	102,085	109,440	116,796	124,151
		85% SMI	21,970	29,600	37,230	44,861	52,491	60,121	67,752	75,382	83,012	90,643	98,273	105,903	113,534	121,164	128,795
			21,971	29,601	37,231	44,862	52,492	60,122	67,753	75,383	83,013	90,644	98,274	105,904	113,535	121,165	128,796
8.00	4.00		22,762	30,667	38,573	46,478	54,384	62,290	70,195	78,101	86,006	93,912	101,817	109,723	117,628	125,534	133,439
		85% SMI	22,763	30,668	38,574	46,479	54,385	62,291	70,196	78,102	86,007	93,913	101,818	109,724	117,629	125,535	133,440
9.00	4.50		23,554	31,735	39,916	48,096	56,277	64,458	72,638	80,819	89,000	97,181	105,361	113,542	121,723	129,903	138,084
			23,555	31,736	39,917	48,097	56,278	64,459	72,639	80,820	89,001	97,182	105,362	113,543	121,724	129,904	138,085
9.80	4.90		24,346	32,802	41,258	49,714	58,170	66,626	75,082	83,538	91,994	100,449	108,905	117,361	125,817	134,273	142,729
		85% SMI															
10.60	5.30		24,347	32,803	41,259	49,715	58,171	66,627	75,083	83,539	91,995	100,450	108,906	117,362	125,818	134,274	142,730
		185%FPL	25,142	33,874	42,606	51,338	60,070	68,802	77,534	86,266	94,998	103,730	112,462	121,194	129,926	138,658	147,390
11.40	5.70		25,143	33,875	42,607	51,339	60,071	68,803	77,535	86,267	94,999	103,731	112,463	121,195	129,927	138,659	147,391
		85% SMI	26,161	35,247	44,333	53,419	62,505	71,591	80,677	89,763	98,849	107,935	117,021	126,107	135,193	144,279	153,365
12.20	6.10		26,162	35,248	44,334	53,420	62,506	71,592	80,678	89,764	98,850	107,936	117,022	126,108	135,194	144,280	153,366
		200%FPL	27,180	36,620	46,060	55,500	64,940	74,380	83,820	93,260	102,700	112,140	121,580	131,020	140,460	149,900	159,340
13.00	6.50		27,181	36,621	46,061	55,501	64,941	74,381	83,821	93,261	102,701	112,141	121,581	131,021	140,461	149,901	159,341
		85% SMI	29,219	39,367	49,515	59,663	69,811	79,959	90,107	100,255	110,403	120,551	130,699	140,847	150,995	161,143	171,291
13.80	6.90		29,220	39,368	49,516	59,664	69,812	79,960	90,108	100,256	110,404	120,552	130,700	140,848	150,996	161,144	171,292
		85% SMI	31,257	42,113	52,969	63,825	74,681	85,537	96,393	107,249	118,105	128,961	139,817	150,673	161,529	172,385	183,241
14.60	7.30		31,258	42,114	52,970	63,826	74,682	85,538	96,394	107,250	118,106	128,962	139,818	150,674	161,530	172,386	183,242
		85% SMI	35,836	46,863	57,889	68,915	79,942	90,968									

Parents receiving hourly care pay up to the part time fee.

Note: 10% Parent Fee was calculated using 260 days.  
Refer to 6M-4.400, F.A.C.

Income 85% State Median Income: Upper threshold for eligibility

2022  
LIHEAP Poverty Level (FPL) effective Ju Jan. 12, 2022  
IM 2021-03 State Median Income Estimates

Please answer the following questions:

(1) If there is a sibling discount what is the percentage? 50%

(2) If any family pays more than 10% of their gross income for child care, please complete and attach the justification form that explains how the fees will not limit parent access to services. N/A

Sliding Fee Scale for  
Effective date

Coalition

## Florida Division of Early Learning SLIDING FEE SCHEDULE

DAILY FEE		----- Annual Gross Income - Number of persons in Family -----															
Full-Time	Part-Time	FPL as indicated unless exceeds 85% SMI	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
1.00	0.50	50%FPL	0 7,290	0 9,860	0 12,430	0 15,000	0 17,570	0 20,140	0 22,710	0 25,280	0 27,850	0 30,420	0 32,990	0 35,560	0 38,130	0 40,700	0 43,270
1.50	0.75	75%FPL	7,291 10,935	9,861 14,790	12,431 18,645	15,001 22,500	17,571 26,355	20,141 30,210	22,711 34,065	25,281 37,920	27,851 41,775	30,421 45,630	32,991 49,485	35,561 53,340	38,131 57,195	40,701 61,050	43,271 64,905
2.00	1.00	FPL	10,936 14,579	14,791 19,719	18,646 24,859	22,501 29,999	26,356 35,139	30,211 40,279	34,066 45,419	37,921 50,559	41,776 55,699	45,631 60,839	49,486 65,979	53,341 71,119	57,196 76,259	61,051 81,399	64,906 86,539
2.50	1.25		14,580 17,010	19,720 23,007	24,860 29,004	30,000 35,001	35,140 40,998	40,280 46,995	45,420 52,992	50,560 58,988	55,700 64,985	60,840 70,982	65,980 76,979	71,120 82,976	76,260 88,973	81,400 94,969	86,540 100,966
3.00	1.50	85% SMI	17,011 19,441	23,008 26,295	29,005 33,148	35,002 40,002	40,999 46,856	46,996 53,709	52,993 60,563	58,989 67,417	64,986 74,270	70,983 81,124	76,980 87,978	82,977 94,831	88,974 101,685	94,970 108,539	100,967 115,392
3.50	1.75	85% SMI	19,442	26,296	33,149	40,003	46,857	53,710	60,564	67,418	74,271	81,125	87,979	94,832	101,686	108,540	115,393
		150%FPL	21,870	29,580	37,290	45,000	52,710	60,420	68,130	75,840	83,550	91,260	98,970	106,680	114,390	122,100	129,810
4.00	2.00	85% SMI	21,871 22,720	29,581 30,730	37,291 38,739	45,001 46,749	52,711 54,759	60,421 62,768	68,131 70,778	75,841 78,788	83,551 86,797	91,261 94,807	98,971 102,817	106,681 110,826	114,391 118,836	122,101 126,846	129,811 134,855
4.50	2.25		22,721 23,570	30,731 31,879	38,740 40,189	46,750 48,498	54,760 56,807	62,769 65,117	70,779 73,426	78,789 81,735	86,798 90,045	94,808 98,354	102,818 106,663	110,827 114,973	118,837 123,282	126,847 131,591	134,856 139,901
5.00	2.50	85% SMI	23,571 24,420	31,880 33,029	40,190 41,638	48,499 50,247	56,808 58,856	65,118 67,465	73,427 76,074	81,736 84,683	90,046 93,292	98,355 101,901	106,664 110,510	114,974 119,119	123,283 127,728	131,592 136,337	139,902 144,946
5.50	2.75	85% SMI	24,421 25,270	33,030 34,179	41,639 43,087	50,248 51,996	58,857 60,905	67,466 69,813	76,075 78,722	84,684 87,631	93,293 96,539	101,902 105,448	110,511 114,357	119,120 123,265	127,729 132,174	136,338 141,082	144,947 149,991
6.00	3.00	85% SMI	25,271 26,120	34,180 35,328	43,088 44,537	51,997 53,745	60,906 62,953	69,814 72,162	78,723 81,370	87,632 90,578	96,540 99,787	105,449 108,995	114,358 118,203	123,266 127,411	132,175 136,620	141,083 145,828	149,992 155,036
6.50	3.25	85% SMI	26,121 26,973	35,329 36,482	44,538 45,991	53,746 55,500	62,954 65,009	72,163 74,518	81,371 84,027	90,579 93,536	99,788 103,045	108,996 112,554	118,204 122,063	127,412 131,572	136,621 141,081	145,829 150,590	155,037 160,099
7.00	3.50	85% SMI	26,974	36,483	45,992	55,501	65,010	74,519	84,028	93,537	103,046	112,555	122,064	131,573	141,082	150,591	160,100

			28,067	37,961	47,856	57,750	67,645	77,539	87,434	97,328	107,223	117,117	127,012	136,906	146,801	156,695	166,590
7.50	3.75		28,068	37,962	47,857	57,751	67,646	77,540	87,435	97,329	107,224	117,118	127,013	136,907	146,802	156,696	166,591
		85% SMI								97,889							
		200%FPL	29,160	39,440	49,720	60,000	70,280	80,560	90,840	101,120	111,400	121,680	131,960	142,240	152,520	162,800	173,080
8.00	4.00		29,161	39,441	49,721	60,001	70,281	80,561	90,841	101,121	111,401	121,681	131,961	142,241	152,521	162,801	173,081
		85% SMI							95,761								
			31,347	42,398	53,449	64,500	75,551	86,602	97,653	108,704	119,755	130,806	141,857	152,908	163,959	175,010	186,061
8.50	4.25		31,348	42,399	53,450	64,501	75,552	86,603	97,654	108,705	119,756	130,807	141,858	152,909	163,960	175,011	186,062
		85% SMI															
			33,534	45,356	57,178	69,000	80,822	92,644	104,466	116,288	128,110	139,932	151,754	163,576	175,398	187,220	199,042
9.00	4.50		33,535	45,357	57,179	69,001	80,823	92,645	104,467	116,289	128,111	139,933	151,755	163,577	175,399	187,221	199,043
		85% SMI	36,885	48,235	59,584	70,934	82,283	93,633									

Parents receiving hourly care pay up to the part-time fee.

Note: 10% parent fee was calculated using 260 days.

Refer to 6M-4.400, F.A.C.

Income 85% State Median Income: Upper threshold for eligibility

2023 Poverty Level (FPL) effective January 19, 2023.  
LIHEAP IM 2022-04 State Median Income Estimates

Please answer the following questions:

(1) If there is a sibling discount, what is the percentage? 50%

(2) If any family pays more than 10% of its gross income for child care, complete and attach the justification form that explains how the fees will not limit parent access to services. N/A





**Agenda**  
**Board of Directors Meeting**  
**April 11, 2023, 10:00 a.m.**

- |   |                    |
|---|--------------------|
| ➤ Call to Order   | Anna Weaver        |
| ➤ Approval of Board Minutes ( <i>Action Item</i> )              | Ms. Weaver         |
| • February 14, 2023   |                    |
| ➤ Introduction of New Staff ( <i>Information Item</i> )         | Melissa Stuckey    |
| • Shannon Peterson, Director of Early Education Programs        |                    |
| ➤ Nominating Committee Report ( <i>Action Item</i> )            | Ms. Weaver         |
| • Board Secretary   |                    |
| • Private For-Profit Child Care Provider Representative         |                    |
| ➤ Executive Committee Report ( <i>Information Item</i> )        | Ms. Weaver         |
| • CEO's Report  | Ms. Stuckey        |
| ➤ Finance Committee Report ( <i>Action Item</i> )               | John Walker        |
| January and February 2022 Financials                            | Cindy Schundelmier |
| Proposed Parent Fee Scale for FY 23-24                          | Ron Geri           |
| ➤ Gulf Breeze Lease Renewal ( <i>Action Item</i> )              | Ms. Schundelmier   |
| ➤ DEL Draft Monitoring Report ( <i>Information Item</i> )       | Ms. Schundelmier   |
| ➤ ARPA Grant Update ( <i>Information Item</i> )                 | Ms. Schundelmier   |
|   | Mr. Geri           |
| ➤ Utilization Reports ( <i>Information Item</i> )               | Mr. Geri           |
| • FY 2022-2023  |                    |
| ▪ School Readiness & Voluntary Pre-Kindergarten Summary Reports |                    |
| ▪ School Readiness Monthly Utilization Report                   |                    |
| ➤ Announcements/Public Discussion                               | Ms. Weaver         |
| ➤ Adjourn   | Ms. Weaver         |

Early Learning Coalition of Santa Rosa County  
Coalition Board Meeting  
February 14, 2022 10:00 AM

**Attendees:** Rachel Connell, Tarae Donaldson, Jane Davis, Angela Evans, Jennifer Hill Faron, Jenea Highfill, Christy Hutto, Patti Mcknight, Kim Patrick, Hannah Percell, Melissa Sidoti, Angela Strumeyer, John Walker, Anna Weaver, Rae Wertz; Guest: Richard Cassidy, Angela Harr, Bobbie Lewter; Staff: Ron Geri, Megan Saye, Cindy Schundelmier, Melissa Stuckey

Lead	Topic	Discussion
Chair Anna Weaver	Call to Order	Anna Weaver called the Board Meeting to order at 10:00 a.m. A quorum was established.
Anna Weaver	Approval of Minutes	Ms. Weaver presented the minutes from the December 13, 2022, Board Meeting.  <b>Jenea Highfill made a motion to approve the Board Minutes for the December 13, 2022 Board Meeting, seconded by Jane Davis. The motion carried unanimously.</b>
Melissa Stuckey	Coalition's Intent to Enter into Sole-Source Contract with Teachstone	Melissa Stuckey presented the Description of Intended Single Source Purchase with Teachstone. She requested approval for Ms. Weaver to sign the contract after the required 3-day dispute period. The contract amount is \$137,747.01.  <b>Kim Patrick made a motion to approve signing the Sole-Source Contract with Teachstone, seconded by Angela Strumeyer. The motion carried unanimously.</b>
Representatives of Moss, Krusick & Associates	Presentation of Audit	Richard Cassidy of Moss, Krusick & Associates presented the independent audit that was conducted in accordance with government auditing standards. Mr. Cassidy stated that the Coalition had no deficiencies, no weakness noted, no issues on internal controls, and no findings in compliance.  <b>John Walker made a motion to approve the audit conducted by Moss, Krusick &amp; Associates, seconded by Jane Davis. The motion carried unanimously.</b>
Representatives of Moss, Krusick & Associates	Presentation of 990	Angela Harr of Moss, Krusick & Associates presented the Coalition's 990 for the year beginning July 1, 2021 to June 30, 2022. Ms. Harr stated that there were no significant changes between this fiscal year and the previous year.  <b>Mr. Walker made a motion to approve the Coalition's 990 as presented, seconded by Jane Davis. The motion carried unanimously.</b>
Anna Weaver	At-Large Board Member to Serve on Executive Committee	Requests were emailed to all board members seeking an at-large member to serve on the Executive Committee. Tarae Donaldson expressed her willingness to serve in that capacity.  <b>Mr. Walker made a motion to approve Tarae Donaldson as the at-large Board Member to serve on the Executive Committee, seconded by Melissa Sidoti. The motion carried unanimously.</b>
Anna Weaver	Selection of Nominating Committee	Anna Weaver asked for three volunteers to serve on the Nominating Committee scheduled to meet April 11, 2023, at 8:30 a.m. Hannah Percell, Angie Strumeyer, and Angela Evans volunteered.  <b>Rachel Connell made a motion to approve Hannah Percell, Angie</b>

**Early Learning Coalition of Santa Rosa County  
Coalition Board Meeting  
February 14, 2022 10:00 AM**

		<b>Strumeyer and Angela Evans to serve on the Nominating Committee, seconded by Kim Patrick. The motion carried unanimously.</b>
<b>Melissa Stuckey Anna Weaver</b>	<b>Executive Committee Report</b>	<p>Melissa Stuckey gave an update on staffing and said that the Coalition has made an offer of employment for the Director of Early Education position. The offer was accepted and is contingent on receipt of clear background screening results.</p> <p>Ms. Stuckey stated that the Coalition has contracted with Sharrell Ethridge, a retiree from the Santa Rosa County School District, to assist with the completion of pre-k CLASS assessments.</p> <p>Ms. Stuckey said that the Coalition is still conducting interviews for an Client Services Specialist and an Early Education Specialist, that Fiscal Analyst Lisa Mirro has retired after several years and that position has been filled by Barbora Valovic.</p> <p>Ms. Stuckey gave an update on state level changes, including the appointment of a new Chancellor of Early Learning, Cari Miller. Ms. Stuckey stated that before the new appointment, the Coalition had a virtual meeting with Chancellor Matt Mears in which goals, CLASS assessment progress, progress monitoring, and areas of Coalition focus were discussed.</p> <p>Ms. Stuckey informed the Board that Board Members will be receiving a customer satisfaction survey to rate the Coalition and providers will also be receiving a similar survey.</p> <p>Ms. Stuckey provided an update on training and other upcoming events including the AELC Training Camp in Daytona, Children's Week in Tallahassee, and Literacy Week around the state.</p>
<b>John Walker Cindy Schundelmier</b>	<b>Finance Committee Report</b>	<p>Cindy Schundelmier presented the financials for November and December 2022. Treasurer John Walker gave an overview of the Finance Committee meeting.</p> <p><b>The motion carried unanimously.</b></p>
<b>Ron Geri</b>	<b>ARPA Grant Update</b>	Ron Geri stated that ARPA Phase 1 is slowing and that there are still a few providers who have not received all of their award money as of yet. Mr. Geri also stated that monitoring of ARPA providers who have received Phase 1 payments is ongoing to ensure compliance.
<b>Ron Geri</b>	<b>Utilization Report</b>	Mr. Geri presented the Utilization Reports for the FY 2022-2023 as an information item.
<b>Anna Weaver</b>	<b>Public Discussion</b>	There was none.
<b>Anna Weaver</b>	<b>Adjournment</b>	Ms. Weaver adjourned the meeting at 10:56 a.m.

**AGREEMENT TO RENEW LEASE**  
**3200 GULF BREEZE PARKWAY**  
**GULF BREEZE, FL 32563**

The Lease Amendment between Paul G. & Susan J. Robinson Living Trust, LANDLORD and EARLY LEARNING COALITION of SANTA ROSA COUNTY, INC., TENANT, originally effective on June 1, 2020 is hereby RENEWED.

**ARTICLE I**  
**TERM**

The term of this lease shall be hereby modified. Wherein, the Tenant will agree to a modified Lease for the space at 3200 Gulf Breeze Parkway. The term of this lease will be modified as follows. Term will commence on June 1, 2023 and end on May 31, 2025.

**ARTICLE II**  
**RENT**

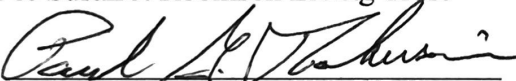
The new rent for the renewal term shall be One Thousand Eight Hundred Fifty-Five dollars (\$1,855.90) dollars and Ninety cents per month, plus applicable Sales tax of 6.5%. **Total adjusted rental including sales tax shall be \$1,976.53 per month.**

**ARTICLE XIII**  
**OPTION TO RENEW**

If Tenant is not then in default, Tenant shall have the option to renew this lease for an additional term, herein called the renewal term, of two (2) years, commencing on June 1, 2025 and ending on May 31, 2027. Tenant shall exercise such option by written notice to Landlord given by certified mail, return receipt requested or by hand delivery, at least sixty (60) days prior to the expiration of the primary term. Such renewal shall be governed by the terms and conditions of this lease with a negotiable rent increase for the renewal period.

All other terms of the original Lease of June 1, 2020 shall remain in force. By signing below, both parties agree to these terms.

LANDLORD  
 PAUL G. ROBINSON, TRUSTEE  
 Paul G. & Susan J. Robinson Living Trust

By: 

Date: April 5, 2023

Title: TRUSTEE

TENANT  
 EARLY LEARNING COALITION OF  
 SANTA ROSA COUNTY, Inc.

By: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_

**Independent Accountants' Report on  
Financial Compliance Advisory Services**

**Early Learning Coalition of Santa Rosa County, Inc.  
(ELC 02)**

**2022-23 Financial Monitoring Report**  
*Period Reviewed: August 1, 2021 – October 31, 2022*

**Independent Accountants' Report on  
Financial Compliance Advisory Services  
Early Learning Coalition of Santa Rosa County, Inc. (ELC 02)  
2022-23 Financial Monitoring Report  
Period Reviewed: August 1, 2021 – October 31, 2022**

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February 9, 2023

State of Florida Department of Education  
Division of Early Learning  
Tallahassee, Florida

We have performed specific financial compliance consulting services as described in the Florida Department of Education Division of Early Learning's 2022-23 Onsite Financial Monitoring Tool for the Early Learning Coalition of Santa Rosa County, Inc. (the ELC or ELC 02). These services were contracted by the Office of Early Learning (DEL) to comply with its oversight and monitoring responsibilities as outlined in applicable federal regulations and state statutes:

- 45 Code of Federal Regulations (CFR) § 75.342(a), USDHHS, *Monitoring and reporting program performance*,
- 2 CFR § 200.329(a), *Monitoring and reporting program performance*,
- 2 CFR § 200.332(d), *Requirements for pass-through entities*, and
- Chapter 1002.82(2)(s), Florida Statutes (F.S.), *Dept. of Education; powers and duties*.

These advisory services were conducted in accordance with the attestation standards established by the American Institute of Certified Public Accountants. DEL is solely responsible for the sufficiency of the procedures performed. Consequently, we make no representation regarding the sufficiency of the procedures performed, either for the purpose for which this report has been requested or for any other purpose.

On February 6, 2023 through February 9, 2023, we visited the Early Learning Coalition of Santa Rosa County, Inc. (ELC 02) and performed financial compliance consulting services as summarized in DEL's 2022-23 Onsite Financial Monitoring Tool for the period August 1, 2021, through October 31, 2022. Detailed descriptions of the procedures performed and our related findings begin on page 6 of this report.

These consulting procedures were not designed to express an opinion on the business, operational, and internal control risks associated with the ELC's compliance with the previously described financial management standards as outlined in applicable Office of Management and Budget Uniform Grant Guidance, Code of Federal Regulations, or other state and federal requirements. Accordingly, we do not express such an opinion. Additionally, because of inherent limitations of internal control systems, the procedures performed should not be relied upon to prevent or detect errors or fraud associated with grant related revenues or expenditures. Had we performed additional procedures, other matters might have come to our attention that would have been reported to DEL.

This report is intended solely for the information and use of DEL and DEL's management and is not intended to be and should not be used by anyone other than these specified parties.

Thomas Howell Ferguson P.A.  
Tallahassee, Florida

DRAFT



## Early Learning Coalition of Santa Rosa County, Inc. (ELC 02)

### 2022-23 Financial Monitoring Report Period Reviewed: August 1, 2021 – October 31, 2022

### *Executive Summary*

#### I. Executive Summary

##### 1.0 Findings

We performed financial monitoring procedures based on the testing procedures included in DEL's 2022-23 Onsite Financial Monitoring Tool, which is available on DEL's SharePoint Coalition Zone. Contact your SharePoint manager for access to the tools via your local SharePoint website.

Our procedures were performed using firm and professional standards. A summary of the testing categories, or Objectives used during this engagement and the related monitoring results are summarized here.

Early Learning Coalition of Santa Rosa County, Inc. (ELC 02)		
2022-23 Monitoring Results		
Objectives <sup>(1)</sup>	Prior Period Findings <sup>(2)</sup>	Current Period Findings
1.0 – Preventive /corrective action plan (PCAP) Implementation	-	-
2.0 – Financial management systems	-	-
3.0 – Internal control environment	-	-
4.0 – Cash management	-	-
5.0 – DEL's statewide information system <sup>1</sup>	N/A	N/A
6.0 – Prepaid program items	-	-
7.0 – Cost allocation and disbursement testing	-	-
8.0 – Travel	-	-
9.0 – Purchasing	-	-
10.0 – Contracting	-	-
11.0 – Subrecipient monitoring	-	-
<b>TOTAL</b>	-	-

(1) Objective 5.0 – For 2022-23, testing of this objective is not included in the scoped onsite financial monitoring tasks. This objective shown for disclosure purposes only.

(2) Refer to the ELC's 2021-22 fiscal monitoring report for detailed disclosures of all noted prior period findings.

## Early Learning Coalition of Santa Rosa County, Inc. (ELC 02)

### 2022-23 Financial Monitoring Report

*Period Reviewed: August 1, 2021 – October 31, 2022*

### *Executive Summary*

Included in the table below is a summary of the results from our review of prior period findings. New findings may occur in the current period if prior period findings, which should have been corrected, remain unresolved.

Early Learning Coalition of Santa Rosa County, Inc. (ELC 02)				
Status of Prior Period Findings				
Finding	Resolved	Partially Resolved	Unresolved	New Finding
<i>No prior period findings</i>				

These financial monitoring procedures apply to both the School Readiness (SR) and Voluntary Prekindergarten (VPK) programs. Chapter 1002, F.S. does not provide specific financial monitoring steps for the federally-funded School Readiness program or the state-funded VPK program. The minimum federal standards have been applied to both programs.

The attached Schedule of Findings contains detailed information about current period and prior period findings. Your ELC must submit a preventive/corrective action plan (PCAP) response to DEL within 30 days of receiving this report, if there are current period findings. Contact DEL staff with any questions about the PCAP process.

## Early Learning Coalition of Santa Rosa County, Inc. (ELC 02)

### 2022-23 Financial Monitoring Report

*Period Reviewed: August 1, 2021 – October 31, 2022*

### *Executive Summary*

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#### 2.0 Observations

Other matters or circumstances may have been noted by us as we completed the indicated monitoring tasks. Detailed information about these observations is provided in the *Schedule of Observations* and is summarized here.

The monitoring team noted no observations in the current period.

#### Items for DEL follow-up

The monitoring team noted no items for follow-up in the current period.

This monitoring report is intended solely for the information and use of DEL and DEL's management and is not intended to be and must not be used by anyone other than these specified parties.

## Early Learning Coalition of Santa Rosa County, Inc. (ELC 02)

### 2022-23 Financial Monitoring Report *Period Reviewed: August 1, 2021 – October 31, 2022*

### *Schedule of Findings*

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#### II. Schedule of Findings

We performed financial monitoring procedures based on the Testing Procedures included in DEL's SharePoint Coalition Zone. Contact your SharePoint manager for access to the tools via your local SharePoint website.

The monitoring procedures performed included tests of details of transactions, file inspections and interviews with the ELC's personnel (1) to determine the status of recommendations from the prior period monitoring visit(s) and (2) to adequately support the current period findings and recommendations. Detailed information for these items is disclosed in the following sections of this report.

#### **1.0 – Preventive/corrective action plan (PCAP) implementation**

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The current period monitoring procedures were performed to determine if the ELC implemented the required preventive and corrective actions as described in the accepted PCAP from the most recently closed grant program year.

**No findings noted in the prior period.**

**No findings noted in the current period.**

#### **2.0 – Financial management systems**

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The current period monitoring procedures were performed to gain an understanding of the ELC's financial and operational environments through review of policies and procedures, observation of processes, document inspection and interviews of ELC personnel.

**No findings noted in the current period.**

#### **3.0 – Internal control environment**

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The current period monitoring procedures were performed to gain an understanding of the ELC's internal control environment through testing of key internal controls and observation of ELC's operations to ensure compliance with Federal laws, regulations and grant program compliance requirements.

**No findings noted in the current period.**

## Early Learning Coalition of Santa Rosa County, Inc. (ELC 02)

### 2022-23 Financial Monitoring Report

*Period Reviewed: August 1, 2021 – October 31, 2022*

### *Schedule of Findings*

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#### 4.0 – Cash management

The current period monitoring procedures were performed to determine if sampled documentation demonstrated appropriate and sufficient cash management procedures are in place and being followed. The processes examined include cash management procedures related to sources of other non-grant revenues.

**No findings noted in the current period.**

#### 5.0 – DEL’s statewide information system reporting and reconciliation – N/A for 2022-23

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#### 6.0 – Prepaid program items

The current period monitoring procedures were performed to identify any prepaid program activity for this ELC. If such activity was found, monitoring procedures were applied to determine if all prepaid program items were appropriately safeguarded, managed, tracked and reported.

**Based on results obtained from inquiries made to and an inspection of data items provided by ELC personnel, the monitors noted no current year prepaid program item activity.**

#### 7.0 – Cost allocation and disbursement testing

The current period monitoring procedures were performed to determine if sampled disbursements were appropriately incurred and posted within the ELC’s financial records. Sampled items were tested to ensure the activity is allowable, has appropriate approval (including pre-approval from DEL if needed), and meets the period of availability requirements for the grant monies used to fund disbursements. Sampled items are also tested to verify appropriate allocation in accordance with applicable cost principles, grant program compliance requirements and guidance issued by DEL.

**No findings noted in the current period.**

#### 8.0 – Travel

The current period monitoring procedures were performed to determine if the ELC’s sampled travel-related expenditures are paid in accordance with applicable federal/state laws and rules, and ELC-established policies.

**No findings noted in the current period.**

## Early Learning Coalition of Santa Rosa County, Inc. (ELC 02)

### 2022-23 Financial Monitoring Report

*Period Reviewed: August 1, 2021 – October 31, 2022*

### *Schedule of Findings*

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#### 9.0 – Purchasing

The current period monitoring procedures were performed to determine if the sampled procurement transactions comply with the appropriate federal or state procurement laws, as well as the ELC's procurement policies.

**No findings noted in the current period.**

#### 10.0 – Contracting

The current period monitoring procedures were performed to determine if the sampled contract transactions demonstrate the ELC's contracting processes comply with federal and state requirements, as well as the ELC's own contracting policies.

**No findings noted in the current period.**

#### 11.0 – Subrecipient monitoring

The current period monitoring procedures were performed to identify any subrecipient activity for this ELC. If such activity was found, monitoring procedures were applied to determine if the ELC's disclosure requirements and subrecipient monitoring activities comply with federal grant program requirements, state laws and the ELC's own policies and procedures.

**Based on results obtained from inquiries made to and an inspection of data items provided by ELC personnel, the monitors noted no current year subrecipient activity.**

**Early Learning Coalition of Santa Rosa County, Inc. (ELC 02)****2022-23 Financial Monitoring Report***Period Reviewed: August 1, 2021 – October 31, 2022****Schedule of Observations***

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**III. Schedule of Observations****1.0 Observations from 2022-23 onsite visit**

The monitoring team noted no observations in the current period.

**2.0 Items for DEL follow-up**

The monitoring team noted no items for DEL follow-up in the current period.

DRAFT



**Early Learning Coalition of Santa Rosa County**  
**Summary Report by Funder**  
**FY 2022 - 2023**

<b>School Readiness Summary</b>		
<b>Report Month</b>	<b>Children Served</b>	<b>Slot Costs</b>
Jul-2022	699	\$320,756.47
Aug-2022	769	\$304,924.42
Sep-2022	708	\$307,253.22
Oct-2022	726	\$295,184.51
Nov-2022	660	\$296,317.24
Dec-2022	665	\$293,656.05
Jan-2023	703	\$301,237.15
Feb-2023	658	\$272,507.59
Mar-2023		
Apr-2023		
May-2023		
Jun-2023		
<b>YTD Total:</b>		<b>\$2,391,836.65</b>

<b>VPK Summary</b>		
<b>Report Month</b>	<b>Children Served</b>	<b>Slot Costs</b>
Jul-2022	10	7,584
Aug-2022	968	249,425
Sep-2022	1,023	384,717
Oct-2022	1,025	384,144
Nov-2022	1,028	301,657
Dec-2022	1,024	220,078
Jan-2023	1,035	356,106
Feb-2023	1,024	353,109
Mar-2023		
Apr-2023		
May-2023		
Jun-2023		
<b>YTD Total:</b>		<b>\$2,256,820.80</b>

**SANTA ROSA COUNTY**  
**MONTHLY UTILIZATION BUDGETED PROJECTION**  
**SCHOOL READINESS CHILD CARE DOLLARS**  
**FY 2022-2023**

DAILY RATE: \$15,660.66 Slot Budget \$4,087,432.00 (78% of NOA plus match - Reg Fees included already in NOA)

Month	M-F days	Actual Children Paid	Projected Children	Actual Days Paid	Max Days Possible	Percent of Max Days Paid	% of days 2 yr Avg 2020-2022	BUDGETED Slot COST Divided by 12	Actual Slot Payment for Utilization	Projected Slot Payments	Actual cost per day	Cost per day 2 Yr Avg 2020-2022	Monthly Spending Rate	Actual Monthly SURPLUS/(DEFICIT)
JULY	21	699	983	12,496	14,679	85.13%	89.96%	\$340,619.33	\$320,756.47	\$0.00	\$25.67	\$20.63	94.17%	\$19,862.86
AUGUST	23	769	999	12,802	17,687	72.38%	78.46%	\$340,619.33	\$304,924.42	\$0.00	\$23.82	\$19.13	89.52%	\$35,694.91
SEPTEMBER	22	708	1010	13,562	15,576	87.07%	88.16%	\$340,619.33	\$307,253.22	\$0.00	\$22.66	\$17.59	90.20%	\$33,366.11
OCTOBER	21	726	930	12,866	15,246	84.39%	89.90%	\$340,619.33	\$295,184.51	\$0.00	\$22.94	\$17.52	86.66%	\$45,434.82
NOVEMBER	22	660	964	12,872	14,520	88.65%	77.59%	\$340,619.33	\$296,317.24	\$0.00	\$23.02	\$17.94	86.99%	\$44,302.09
DECEMBER	22	665	818	12,372	14,630	84.57%	87.87%	\$340,619.33	\$293,656.05	\$0.00	\$23.74	\$18.74	86.21%	\$46,963.28
JANUARY	22	703	862	13,109	15,466	84.76%	87.55%	\$340,619.33	\$301,237.15	\$0.00	\$22.98	\$17.69	88.44%	\$39,382.18
FEBRUARY	20	658	991	12,012	13,160	91.28%	81.04%	\$340,619.33	\$272,507.59	\$0.00	\$22.69	\$18.75	80.00%	\$68,111.74
MARCH	23		714		16,422	0.00%	84.27%	\$340,619.33	\$0.00	\$272,549.95	\$0.00	\$19.69	80.02%	\$0.00
APRIL	20		714		14,280	0.00%	85.04%	\$340,619.33	\$0.00	\$242,631.37	\$0.00	\$19.98	71.23%	\$0.00
MAY	23		714		16,422	0.00%	79.29%	\$340,619.33	\$0.00	\$263,007.69	\$0.00	\$20.20	77.21%	\$0.00
JUNE	22		714		15,708	0.00%	72.44%	\$340,619.33	\$0.00	\$250,847.30	\$0.00	\$22.05	73.64%	\$0.00
<b>Totals</b>	<b>261</b>							<b>\$4,087,432.00</b>	<b>\$2,391,836.65</b>	<b>\$1,029,036.31</b>				<b>\$333,118.02</b>
													<b>83.93%</b>	

**Actual \$ Remaining**

**\$1,695,595.35**

**Projected surplus/(deficit): \$656,871.54**