



School Readiness Enrollment

Relative Care-Giver Program

This program is for childcare for a child (birth to 13 years old) who is a recipient of Relative Caregiver payments through Temporary Assistance for Needy Families (TANF) and is determined to be a court ordered dependent by a Florida court and placed in a relative or non-relative home by the Department of Children and Families (DCF).

You must choose a child care provider before coming to your appointment. It is your responsibility to verify space with your child care provider in advance. These providers must be participating in the School Readiness Program through the Early Learning Coalition. Contact us at 850-983-5313 if you need assistance in finding a child care provider, or you can fill out a Child Care Resource & Referral form online at www.elcsantarosa.org.

IMPORTANT NOTE: Please review the chart below for a list of Required Documents to bring to your School Readiness Appointment. You must bring one of the required documents for each category. If you fail to provide all necessary documentation at the time of your appointment, your application may be inactivated, and you may have to reapply for services.

Purpose for Care	Required Documents
Relative Care Giver for Child Protection	Current Receipt(s) of Relative Care Giver TANF payments
Identification	Required Documents
Relative Care Giver/Legal Guardian	Current Driver's License or other Government issued identification card
Date of Birth for Child(ren)	Birth certificate, current signed immunization record, life insurance policy that has been in force for at least two years, passport, child's certificate of baptism with parent affidavit, or current military dependent identification card
U. S. Citizenship for Child(ren)	U.S. birth certificate, U.S. passport, lawfully admitted alien document, citizenship or naturalization certificate
Santa Rosa County Residency	Florida Driver's license or Florida identification with current physical address. If physical address on the Florida identification is not current, you must <u>also</u> bring one of the following: utility, cable, or internet bill dated within the last 12 months showing service address; current property tax assessment showing a homestead exemption; signed and dated lease agreement or receipt from rental payment dated in the last 12 months; pay stub with current address received dated within the last 12 months; or military order